

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** Salisbury Methodist Church, St Edmund Church Street, Salisbury SP1 1EF  
**Date:** Tuesday 30 November 2010  
**Time:** 7.00 pm

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Representatives from Salisbury City Council  
and Laverstock and Ford Parish Council

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If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic  
Services Officer), on 01722 434250 or email [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)  
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email  
[marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer	Salisbury St Paul's
Chris Cochrane ( <b>Vice Chairman</b> )	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas ( <b>Chairman</b> )	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

***Map enclosed at page 1***

***Prior to the meeting, at 6.45pm, a short DVD will be shown detailing Wiltshire Council's new approach to providing face-to-face customer access to council services***

<b>Items to be considered</b>	<b>Time</b>
<p>1. <b>Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 18</i>) To confirm the minutes of the meeting held on 30 September 2010.</p> <p>4. <b>Declarations of Interest</b> Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 19 - 30</i>)</p> <ul style="list-style-type: none"> <li>a. Adverse Winter Weather</li> <li>b. Census 2011</li> <li>c. Results of Waste Consultation</li> <li>d. Local Flood Protection</li> <li>e. Face to Face</li> </ul>	7.00 pm
<p>6. <b>Update from Representatives</b> (<i>Pages 31 - 36</i>) To receive updates from the Salisbury City Council representative and the Laverstock and Ford Parish Council representative, in addition to other partner agencies.</p>	7.05 pm
<p>7. <b>Wiltshire Good Neighbours</b> To receive a presentation from Helen Lines (Community First) on the Good Neighbours scheme, followed by an opportunity to give your views in a round table discussion.</p>	7.10 pm
<p>8. <b>Update from Police</b> To receive an update from the Police.</p>	7.40 pm
<p>9. <b>Grit Bins</b> (<i>Pages 37 - 42</i>) To determine the location of additional Grit Bins within the Community Area.</p>	7.50 pm

10.	<p><b>Local Transport Plan (LTP) funding - Prioritisation of Schemes</b> (<i>Pages 43 - 52</i>)</p> <p>To consider the recommendations from the Community Area Transport Group (CATG) in relation to the funding available towards local transport projects.</p>	8.00 pm
11.	<p><b>Reducing Street Lighting</b></p> <p>To receive an update on this project, whereby the Area Board has £5,000 to adapt up to 100 street lights for part-night lighting, thus reducing light pollution and energy consumption.</p>	8.10 pm
12.	<p><b>Your Local Issues</b></p> <p>Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people.</p> <p>Detailed information on the progress of individual issues is available on the council's website. Go to <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> and click on "Track your community issues".</p>	8.15 pm
13.	<p><b>Grants Evaluation</b> (<i>Pages 53 - 68</i>)</p> <p>To consider a report evaluating grants awarded during the 2009/10 financial year.</p>	8.20 pm
14.	<p><b>Update from Salisbury City Community Area Partnership (SCCAP)</b></p> <p>To receive an update from the Community Area Partnership including feedback from the State of the Area Debate on 18 November.</p>	8.25 pm
15.	<p><b>Community Area Grants</b> (<i>Pages 69 - 88</i>)</p> <p>a. To consider a request from Salisbury City Community Area Partnership (SCCAP) for the second tranche of core funding for 2010/11.</p> <p>b. To consider the following motion:</p> <p><i>In order to be transparent and command public confidence, this Area Board believes that applications for grants made by local organisations to Salisbury Area Board should be discussed in public at meetings of the</i></p>	8.35 pm

*Salisbury Area Board. For these reasons it does not believe the establishment of a Grants Panel, which meets in private between Boards to look at the grant applications and make recommendations to the Board, should be pursued.*

To be proposed by Councillor Paul Sample, and seconded by Councillor Ricky Rogers.

- c. To consider community grants with the opportunity for questions from the public.

16. **Future Meeting Dates, Evaluation and Close** (Pages 89 - 90)

**9.00 pm**

To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is Thursday 20 January 2010, 7pm at St Francis Church Hall, Beatrice Road, Salisbury.

**Future Meeting Dates**

Thursday, 20 January 2011

7.00 pm

St Francis Church Hall, Beatrice Road, Salisbury SP1  
3PN

Thursday 17 March 2010

7.00pm

South Wilts Grammar School for Girls, Stratford Road,  
Salisbury, SP1 3JJ

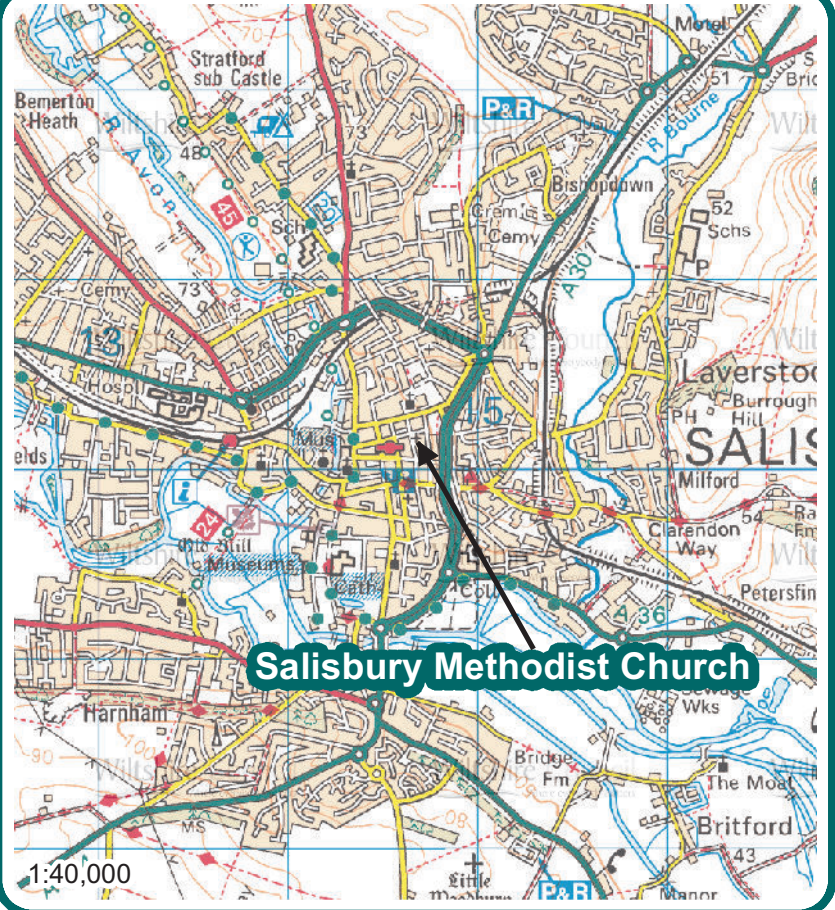
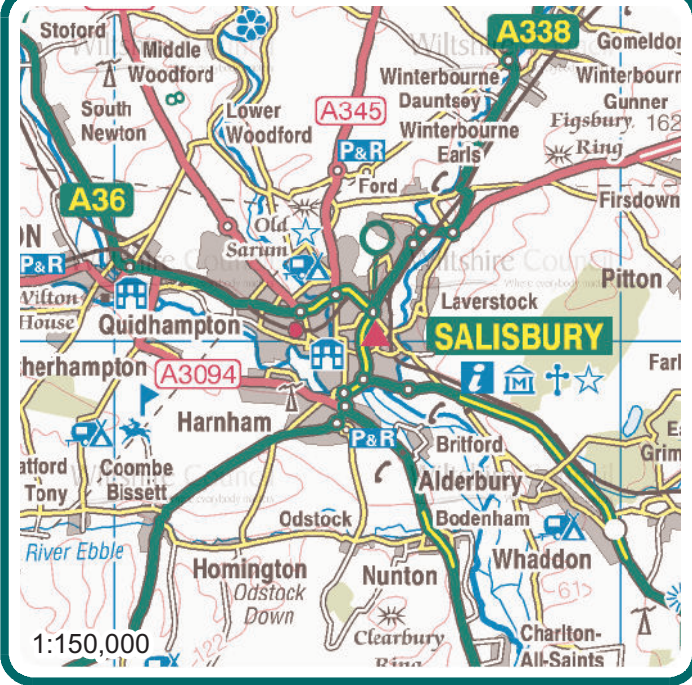
Thursday, 12 May 2010

7.00pm

The Alamein Suite, City Hall, Malthouse Lane,  
Salisbury SP2 7TU



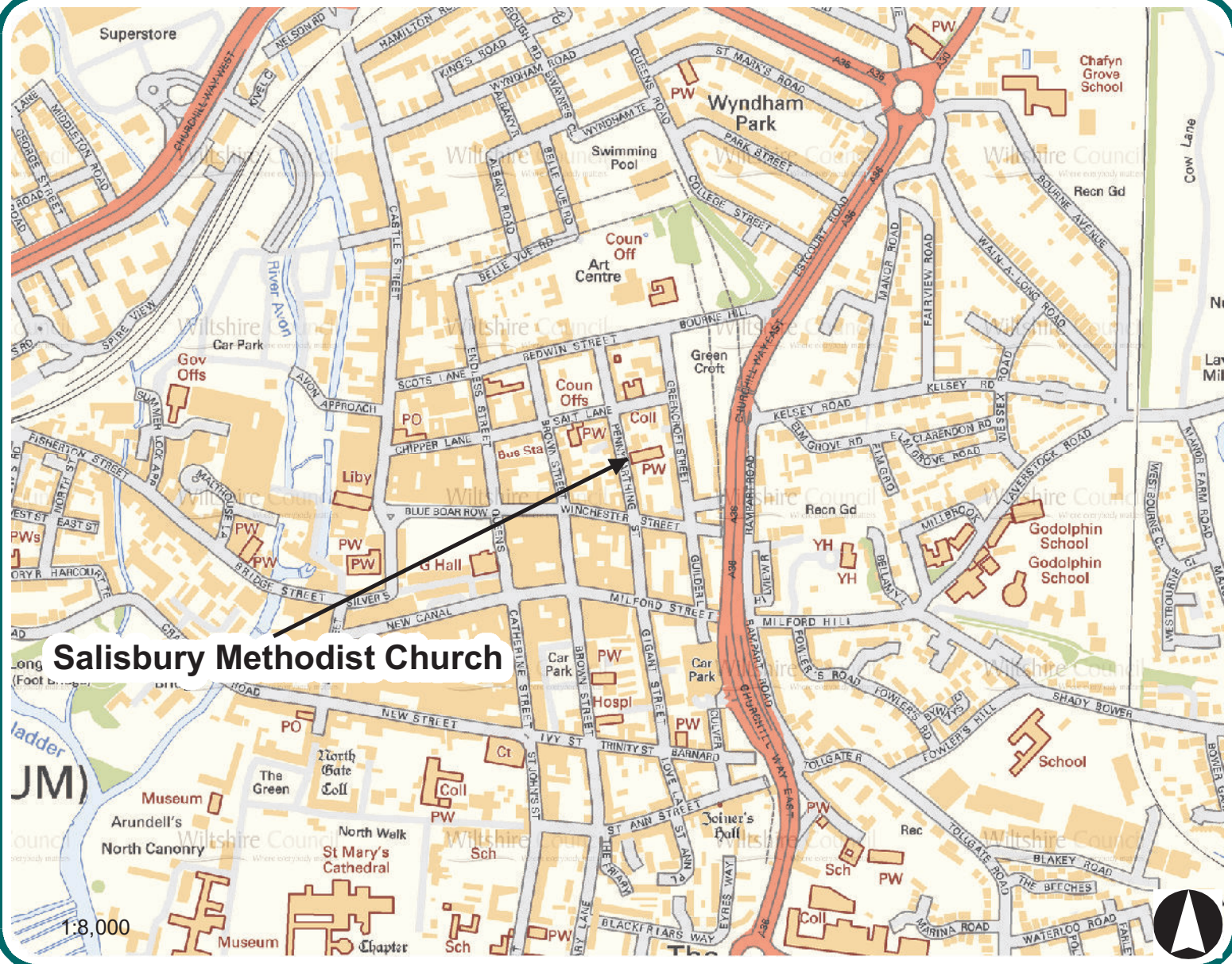




**Salisbury Methodist Church**

Salisbury Methodist Church  
 St Edmunds Church Street  
 Salisbury  
 SP1 1EF

**Wiltshire Council**  
 Where everybody matters



**Salisbury Methodist Church**







# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ  
**Date:** 30 September 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas (Chairman), Cllr Christopher Cochrane (Vice Chairman),  
Cllr John Brady, Cllr Richard Clewer, Cllr Bill Moss, Cllr Ricky Rogers and  
Cllr Paul Sample

Cllr Dick Tonge (Cabinet Member for Highways and Transport),  
Cllr Stuart Wheeler (Cabinet Member for Leisure, Sport and Culture) and  
Cllr Richard Gamble (Portfolio Holder for Public Transport)

### **Wiltshire Council Officers**

Stephanie Denovan, Service Director for Schools and Learning  
Marianna Dodd, Salisbury Community Area Manager  
Carolyn Johannesen, Communications Account Manager  
James Hazlewood, Senior Democratic Services Officer

### **City and Parish Councils**

Salisbury City Council – Su Thorpe, Bobbie Chettleburgh, Annie Child  
Laverstock and Ford Parish Council – David Law

### **Partners**

Wilts Police – Richard Goodman, Kate Phipps  
Wiltshire Fire and Rescue – Mike Franklin

Our Salisbury: Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs,  
Charles Wells, Amanda Newbury, Margaret Wilmot  
Salisbury Arts Centre – Deryck Newland  
Salisbury Festival – Charlotte Reeves  
Salisbury Green Party – Sue Wright  
Salisbury Journal – Annie Riddle  
Salisbury Tenants’ Panel – Colin Duller  
St Edmunds Community Association – Tony West, Roger Stephens, Mary Stephens  
Mothers’ Union – Rosemary Allen  
Wiltshire College – Lee Williamson

**Members of Public in Attendance: 28**

**Total in attendance: 63**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>The Chairman reported that apologies for absence had been received from the Leader of the Council, Councillor Jane Scott, who had been due to attend the meeting as the visiting Cabinet Member. It was hoped that Councillor Scott would be able to attend a future meeting of the Board.</p> <p>Apologies for absence had also been received from Councillor Brian Dalton.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Chris Cochrane declared a prejudicial interest in item 16 (Community Area Grants) specifically in the application from Harnham Memorial Hall, as his brother-in-law ran the hall. Councillor Cochrane indicated that he would leave the room for consideration of the application.</p> <p>The Chairman, Councillor Mary Douglas, declared a prejudicial interest in item 16 (Community Area Grants) specifically in the application from Salisbury Street Pastors, as she was a street pastor. Councillor Douglas indicated that she would leave the room for consideration of the application.</p>	
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 22 July were agreed as a correct record and signed by the Chairman.</b></p> <p>Referring to minute 3b (Community Payback – Call for “Grot Spots”), the Chairman commented that the issue of whether the scheme could be used to remove graffiti from privately owned buildings was still being investigated. An update would be provided at the next Area Board meeting.</p>	<p><b>Cllr Mary Douglas</b></p>

	In relation to the state of the public toilets at the bus station, it was noted that Wilts and Dorset bus company would maintain these facilities.	
5.	<p><u>Chairman's Announcements</u></p> <p>a. <b>Wiltshire Local Transport Plan (LTP) Strategy</b> – Information on this on-going consultation was available at page 23 of the agenda, and on the Council’s website, <a href="http://www.wiltshire.gov.uk">www.wiltshire.gov.uk</a>.</p> <p>b. <b>Wiltshire Council Petition Scheme</b> – Information on this scheme was set out at page 25 of the agenda.</p> <p>c. <b>Housing and Planning Receptions moving to 27-29 Milford Street</b> – It was noted that the Planning reception moved to the new location on 1 September and the Housing reception would move on 1 October. Further information on opening hours was set out on page 27.</p> <p>d. <b>Gypsy and Traveller Site Consultation</b> – This consultation had been delayed; details were set out on page 29 of the agenda.</p> <p>e. <b>Wiltshire Intelligence Network</b> – More information on this project was set out on page 31 of the agenda.</p> <p>f. <b>Grit Bins</b> – The Chairman reported that the Salisbury Community Area had been allocated an additional 6 grit bins to complement the existing 61. The Area Board would determine the location of the additional bins at the next meeting and suggestions were invited for suitable locations. Specific suggestions (with postcodes) should be sent to Marianna Dodd, Salisbury Community Area Manager. Recommendations would be submitted for approval to the next meeting of the Area Board.</p>	
6.	<p><u>Leader of the Council</u></p> <p>As Councillor Jane Scott had submitted her apologies, this item was deferred.</p>	
7.	<p><u>The Unit</u></p> <p>Councillor Richard Clewer, Portfolio Holder for Youth and Skills introduced this item, inviting the young people from The Unit to give the presentation.</p>	

Charlotte Mortimer-Talman introduced herself and her peers representing The Unit including Nikki Day, Grace Slater, Jeffa Snell, Kevin Follett and Keith Gale. Charlotte spoke about how the organisation had developed over the past year.

Having started off as a Facebook page, The Unit had received £4,500 funding from the Area Board towards start up costs, and had taken over occupation of an empty shop in Endless Street. Further funding had been received from the Lottery and other sources, totalling £32,000 over the year.

Some of the achievements of the Unit included:

- An ever-growing online profile, including facebook, twitter and dedicated website – [www.unitspace.org.uk](http://www.unitspace.org.uk)
- Running a competition called “You Rule”, to invite young people to come up with their own ideas for the future of Salisbury
- Supporting a youth enterprise forum, and helping to distribute local discount cards for young people
- Receiving help from two local artists to redesign and improve the appearance of the Endless Street shop
- Running a charity event, where two people were sponsored to be locked in the shop for 24 hours
- Helping a passer-by who feel ill and needed somewhere to wait for an ambulance
- Hosting a radio broadcast for Spire FM
- Daily contact with over 700 young people in Salisbury
- Becoming a registered Arts Award organisation
- Working in partnership with the Salisbury Festival
- Producing articles for the Salisbury Journal
- Setting up an online forum for users to discuss the local music scene.

Future projects would include:

- “Design a postcard for Salisbury” competition
- Supporting a film-making project
- Being selected as one of 40 organisations to pilot a new arts qualification
- Attending a national awards ceremony
- Opening 4 days a week during the daytime
- More fund-raising.

Charlotte concluded by thanking the Area Board for the grant and by expressing the hope that the Unit would continue to develop and grow.



	<p>The Chairman thanked and congratulated Charlotte and her peers to a round of applause.</p>	
<p>8.</p>	<p><u>Update from Representatives</u></p> <p>Su Thorpe, Leader of Salisbury City Council, gave an update on behalf of the City Council:</p> <ul style="list-style-type: none"> <li>• The refurbishment of the Guildhall was now well underway, with the hoardings having been erected in the last few weeks. The Council had selected the colour scheme, having taken advice from English Heritage and the National Trust. A blog would soon be available online, including photos of the progress being made. This would be available at <a href="http://www.salisburyguildhall.co.uk">www.salisburyguildhall.co.uk</a></li> <li>• On 8 October, there would be an event entitled Bemert-10 to celebrate the tenth anniversary of the Bemerton Heath Neighbourhood and Community Centre, which would be known in future as the Bemerton Heath Centre. From 10.15am onwards there would be various activities, to which all were welcome.</li> <li>• The new car park in Hudsons field was now complete bar sealing and planting.</li> <li>• Plans for the Queen Elizabeth Gardens were available to be viewed at the City Council Offices and on the City Council's website.</li> <li>• Concerns had been raised over the removal of bollards from Queen Street and High Street. City Councillors were working with Councillor Mary Douglas to seek the reinstatement of the bollards.</li> <li>• An event had been held on 29 September to celebrate the work of the allotments society, including a scarecrow competition.</li> <li>• The third edition of City Voice would be coming out over the next month.</li> <li>• The new Crematorium brochure was now available.</li> </ul> <p>Councillor David Law confirmed that he had nothing to report from Laverstock and Ford Parish Council.</p> <p>The Chairman invited questions from the public for the representatives of the Police and Wiltshire Fire and Rescue. There were no questions for either.</p>	

9.	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of “Our Salisbury”, the Salisbury Community Area Partnership (SCCAP), gave an update on behalf of the organisation.</p> <p>SCCAP continued to contribute to the Area Board, at meetings and behind the scenes. The Partnership also continued to work with Wiltshire Forum of Community Area Partnerships (WFCAP), Salisbury City Centre Management, the Salisbury Vision, the City Council and others.</p> <p>New members of the Partnership included Ruth Jones, representing The Unit, and Amanda Newbury, from the Salisbury Late Night Economy Working Group.</p> <p>SCCAP was currently working on the questionnaire – it was planned to send this to all homes in Salisbury. The results of the questionnaire would be used to inform the production of a Community Plan, which would be an essential document in prioritising services and allocating grant funding in the future.</p> <p>The Partnership was also organising a State of the Area Debate on Thursday 18 November. Various activities in the day would conclude in the evening with a “Question Time” event, to be chaired by Debrah.</p> <p>An on-going task was brokering an agreement with Wiltshire Council as to the respective roles of the Area Board and the Partnership.</p>	
10.	<p><u>Review of Leisure Facilities</u></p> <p>Councillor Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture, gave a presentation on the review of council-owned indoor leisure facilities.</p> <p>Wiltshire Council had inherited some form of financial responsibility for 23 facilities around the county, including many facilities which were out of date and inefficient. The situation was unsustainable, with £93 million required over the next 25 years merely to sustain the existing stock, excluding any investment to improve the buildings.</p> <p>As such, proposals had been developed on the basis of £117 million investment over 25 years, to deliver a high quality, efficient and sustainable service. This would also go some way to meeting carbon reduction targets, with leisure facilities currently accounting for 21% of the Council’s carbon emissions.</p>	

The proposals would see four new facilities within campuses, with another two existing facilities being significantly enhanced and retained. The remaining facilities would also receive significant capital investment, before being made available for transfer to community management arrangements, as part of a robust process including support and identification of suitable business models, phased financial support resulting in independency, and potentially the transfer of freehold. It was acknowledged that different mechanisms and solutions would suit different facilities, and so a report on options had been commissioned to give examples of arrangements which had been established in other areas.

The Five Rivers Leisure Centre in Salisbury was considered to be a high quality, strategic facility, and this would be retained by the Council, with plans for investment and development over the timescale. Works to the centre would be completed by 2019 and were expected to include indoor tennis facilities, an indoor climbing wall, and an extension to the existing fitness suite.

Consultation on the proposals was taking place up to 29 October 2010, with details available on the Council's website, and at libraries, leisure facilities and offices. A report on the outcome of the consultation would be submitted to the Cabinet in December, and the Council would consider the results in February 2011.

The Chairman thanked Councillor Wheeler for the presentation and invited questions and comments:

- Support was expressed for the proposal to centralise leisure services on major sites. However, it was hoped that outlying facilities would not be forgotten. Councillor Wheeler commented that the target was for residents to have a facility within a 20 minute car journey, and that outlying community facilities would be crucial in achieving that.
- In response to a question, Councillor Wheeler reported that discussions were underway with schools – in particular, academies – regarding off-peak use of their facilities. This could open up new facilities to the community and maximise income for schools.

11.	<p><u>Parking Strategy - results of consultation</u></p> <p>Councillor Dick Tonge, Cabinet Member for Highways and Transport, introduced the results of the recent consultation on the Council's Parking Strategy.</p> <p>The Strategy covered a wide range of parking issues, including car park charges, strategic parking policy in relation to new residential and commercial developments, parking at railway stations, and residential parking schemes.</p> <p>The consultation had been publicised on the Council's website and through the Community Area Networks. The issue had also been covered in the local press. Over 600 people had responded to the consultation, submitting over 5000 individual comments. Councillor Tonge gave an overview of the response to the consultation:</p> <ul style="list-style-type: none"> <li>• There was overwhelming support for treating the economy as the most important consideration in setting parking policy.</li> <li>• In addition, the majority of respondents supported the idea of price banding for different towns; although there was disagreement over which bands towns should be placed in.</li> <li>• The majority of respondents supported free parking as a strategic and financial alternative to subsidised bus services. The current subsidy from Wiltshire Council was around £5 million per year.</li> <li>• Support was also expressed for the proposal to offer Town/Parish Councils the option to "buy back" parking spaces or to consider car park management opportunities.</li> <li>• The responses also demonstrated support for proposals to increase the number of spaces required for new residential developments.</li> <li>• 88% of respondents considered Wiltshire Council was "reasonable" in its parking enforcement.</li> </ul> <p>A total of 26 responses had been received from Salisbury, which was considered disappointing. Comments had included the need to balance short stay parking with Park &amp; Ride, and the importance of encouraging use of Park and Ride by shoppers and tourists. Concern had also been raised that minimum residential parking standards would encourage car ownership and undermining efforts</p>	
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to shift to sustainable travel modes.

The next stage in the process was for the consultation responses to be considered and processed, then a report would be submitted to the Cabinet on 14 December. Statutory procedures would take place between January and March 2011, prior to the changes being implemented from April 2011.

The Chairman thanked Councillor Tonge for the presentation and invited questions and comments:

- The detailed and early consultation on the parking strategy was welcomed, although disappointment was expressed at the low number of responses from the Salisbury area.
- Concern was raised that some of the residents' parking schemes in Salisbury were over 20 years old, and were no longer fit for purpose. The view was expressed that these schemes should be reviewed at the earliest opportunity. Councillor Tonge confirmed that a review of all Wiltshire residents' parking schemes was planned and that Salisbury would be reviewed first, due to the age of some schemes. A strategy and timescale were currently being produced.
- A resident referred to a parking scheme which was temporarily operating on a "no enforcement" basis due to the lack of clarity over the yellow lines. Responding to a request that the cost of permits for this scheme be suspended, Councillor Tonge undertook to look into this operational matter.
- The view was expressed that the consultation document was complicated and detailed. Councillor Tonge commented that legislation required detail in the parking strategy and that efforts had been made to simplify the consultation.
- It was noted that a balance was required between promoting the economy by keeping parking charges low, and keeping traffic out of the city by encouraging use of the Park and Ride scheme, via higher parking charges. Councillor Tonge commented that the schedule of charges would be considered by Wiltshire Council's Cabinet.

Following discussion, the following motion was moved, seconded and agreed:

**Cllr Dick  
Tonge**



	<p><b><u>Decision</u></b>  <b>The Salisbury Area Board draws the attention of cabinet to the importance to Salisbury of its continued economic vitality both as a popular tourist destination and an attractive shopping centre. We are keen to encourage the use of Park and Ride, so that our relatively compact city centre is not full of cars, but we also need to ensure that parking charges for Salisbury as a whole are lower than our competitors.</b></p>	<p><b>James Hazlewood</b></p>
<p>12.</p>	<p><b><u>Review of Library Service</u></b></p> <p>Niki Lewis, Service Director for Communities, Libraries, Heritage and Arts, gave a presentation on the review of the Library Service.</p> <p>A review of the service had been instigated to identify what library users wanted from the service. This would be considered in the context of the £500,000 savings required from the service’s budget within the next two years, representing about 10% of the existing budget.</p> <p>It was noted that Wiltshire’s Library Service was currently very highly rated compared with library services in similar local authorities. A wide variety of services was currently provided in libraries, including 750,000 books, CDs, DVDs, local information, various events, school links, and other groups.</p> <p>A number of ideas had been raised during the consultation so far; some of these were already provided in some libraries, and others would be considered for future service offers. However, further suggestions were still sought, and everyone present was encouraged to fill out the cards on each table, asking for five top priorities for the future of the Library Service.</p> <p>The Chairman thanked Niki for the presentation. There were no questions.</p>	
<p>13.</p>	<p><b><u>Area Board Projects</u></b></p> <p><b>a. Reducing Street Lighting</b></p> <p>Councillor Richard Clewer reported that few suggestions had been put forward for this scheme. The available budget of £5,000 would fund the adjustment to approximately 100 street lights, to enable them to be turned off for part of the night, thus saving power and reducing light pollution.</p>	<p><b>Cllr Richard Clewer</b></p>

	<p><b>b. Local Transport Plan funding</b></p> <p>As reported at a previous meeting of the Board, a Community Area Transport Group (CATG) had been established to prioritise transport schemes for the £14,758 of funding available. A half day meeting had been held on 13 September, however no decision had been taken as some representatives had not been present. Another meeting would be organised, from which recommendations would come to the next Area Board meeting in November.</p> <p><b>c. Youth Funding</b></p> <p>Marianna Dodd, Salisbury Community Area Manager, reported that £7,825 was available under this project to support local activities for young people. Proposals were welcomed and would be considered by a group including SCCAP, Extended Schools Services, and the Community Area Young Peoples' Issues Group (CAYPIG). Recommendations would then be brought to the Area Board.</p>	<p><b>Marianna Dodd</b></p> <p><b>Marianna Dodd</b></p>
<p>14.</p>	<p><u>Your Local Issues</u></p> <p>Marianna Dodd, Salisbury Community Area Manager, reported that 61 issues had been submitted under the system. Investigating, solving and responding to issues was an on-going process, and a progress report was set out at pages 35-42 of the agenda.</p> <p>Marianna referred to the issues regarding cycling which had been considered in the roundtable discussion at the previous meeting of the Board on 22 July. The feedback had been summarised and included as an appendix to the minutes of that meeting. The specific issue of safe access for children from Coombe Road to Harnham Junior School had been referred to the local Councillor, and was one of the schemes being considered by the Community Area Transport Group (see item 13b above)</p> <p>The other points were more general issues over shared surfaces between cyclists and pedestrians; these had been referred to Richard Walters, the Director of the Salisbury Vision.</p> <p>Members considered that the “status” column in the issues report in the agenda needed to more accurately reflect the progress of the issue and any proposed actions. The Chairman undertook to discuss this outside of the meeting.</p>	<p><b>Cllr Mary Douglas</b></p>

	Councillor John Brady, as Cabinet Member for Housing, Planning and Economic Development, undertook to look into issue 1128.	<b>Cllr John Brady</b>
15.	<p><u>Grants Evaluation report</u></p> <p>Marianna Dodd, Salisbury Community Area Manager, commented that a significant level of feedback had been received from groups who has been funded by the Area Board. This would be compiled into a report for the next meeting of the Area Board.</p>	<b>Marianna Dodd</b>
16.	<p><u>Community Area Grants</u></p> <p>The Chairman invited a representative from each of the grant applicants to give a brief overview of their project to the Board. After each of the applicants had spoken the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Board members then voted on each application.</p> <p><b><u>Decision</u></b>  <b>Bemerton Community was awarded £4,000 towards undertaking a feasibility study for converting St John's Church Lower Bemerton for use by the whole community, following full or partial deconsecration.</b></p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2010/11 and would support this project, which would benefit the whole community of the Bemerton area.</i></p> <p>Having declared a prejudicial interest in the following application, Councillor Mary Douglas left the room for consideration of the application. In her absence, the Vice-Chairman, Councillor Chris Cochrane, took the Chair.</p> <p><u>Councillor Cochrane in the Chair</u></p> <p><b><u>Decision</u></b>  <b>Salisbury Street Pastors was awarded £500 towards training volunteers in conflict management.</b></p> <p><b><u>Reason</u></b> – <i>The application did not meet the Community Area Grants Criteria 2010/11, in that it was a project which had already started. However, the Area Board considered that wider community benefit would be realised by the additional training and the way in which this would develop the success of the project to date.</i></p> <p><u>Councillor Douglas in the Chair</u></p>	<p><b>Marianna Dodd</b></p> <p><b>Marianna Dodd</b></p>

	<p><b><u>Decision</u></b>  <b>Salisbury Late Night Economy (LNE) Working Group was awarded £1,350 towards providing registered taxi marshals in Salisbury city centre on 13 key dates between October 2010 and August 2011.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2010/11 and would support this project to ensure the safety of those using taxis late at night.</i></b></p> <p>Having declared a prejudicial interest in the following application, Councillor Chris Cochrane left the room for consideration of the application.</p>	<p><b>Marianna Dodd</b></p>
	<p><b><u>Decision</u></b>  <b>Harnham Memorial Hall was awarded £2,006 towards repairing and modernizing the drains and relocating the soakaway.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2010/11 and would support the maintenance of the community facility.</i></b></p> <p>In relation to the application from Salisbury City Community Area Partnership, concern was raised regarding some of the figures on the application form. It was noted that the in-kind match funding from Wessex Community Action and Salisbury City Council was for volunteer work and City Council officers' time spent on the project. However, this did not equate to the printing and postage costs listed in column A of the form. Councillors considered that this was a technical issue and that the grant should, nevertheless, be supported on this occasion, and the Chairman proposed that an informal meeting be arranged between Area Board members and SCCAP to determine future funding and partnership working arrangements.</p> <p>The Area Board thanked the volunteers and others who had given up their time to work on the project thus far.</p>	<p><b>Marianna Dodd</b></p>
	<p><b><u>Decision</u></b>  <b>Salisbury City Community Area Partnership was awarded £4,950 towards producing a questionnaire to enable a new Community plan for Salisbury to be produced.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2010/11 and would support the production of the community plan, with the eventual clarity in terms of local priorities and objectives that this would bring.</i></b></p> <p>The Chairman reported that Thursday 14 October was the deadline for grants to be considered at the November Area Board meeting.</p>	<p><b>Marianna Dodd</b></p>

17.	<p><u>Performance Reward Grant Scheme</u></p> <p>The Chairman emphasised that these bids were seeking support from the Area Board, and that the final decision on funding would be made by Wiltshire Assembly's Performance Reward Grant Panel.</p> <p>(a) <u>Salisbury and South Wilts Sports Hub</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Salisbury and South Wilts Sports Hub to go forward for consideration by the Performance Reward Grant Panel.</b></p> <p>(b) <u>Energy Monitors – Wiltshire is Saving Energy (WiSE)</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Wiltshire Council to go forward for consideration by the Performance Reward Grant Panel.</b></p> <p>(c) <u>Wiltshire Voices</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Wiltshire Council to go forward for consideration by the Performance Reward Grant Panel.</b></p>	<p>Marianna Dodd</p> <p>Marianna Dodd</p> <p>Marianna Dodd</p>
18.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and encouraged those present to complete evaluation forms.</p> <p>It was noted that the next meeting of the Salisbury Area Board would be held at South Wiltshire Grammar School for Girls on Thursday 25 November 2010 at 7.00pm. (<b>NOTE – this meeting was subsequently moved to 7pm on Tuesday 30 November at Salisbury Methodist Church, to avoid clashing with the Salisbury Christmas Lights Switch On</b>).</p>	





**Salisbury Area Board 30 November 2010**

**Item 05a**

## **Chairman's Announcements**

### **Adverse Winter Weather – Call for Partnership Working**

Wiltshire Council is looking to expand its partnership working with the city, town and parish councils should problems be caused by adverse winter conditions.

Wiltshire Council is encouraging local Councils to record their interest in working with us to help provide services during adverse weather conditions. This could involve being a local agent for storing salt, or refilling salt bins, or mechanical salting of footpaths and roads.

This partnership working will help us jointly to provide a better and more extensive coverage at a time when resources will be fully stretched.

The local councils are asked to register their interest via their Community Area Manager before 30 November 2010.



## Chairman's Announcements

### Help tomorrow take shape – the 2011 Census

The 2011 Census is coming:

- The census has collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales is on 27<sup>th</sup> March 2011
- The 2011 Census will produce a high quality estimate of the population. It is a count of the people and households in England and Wales. The census is carried out by the Office for National Statistics (ONS) on behalf of Parliament
- Everyone is asked the same questions in order to take a snapshot of the population at one moment in time
- The census tells us how many people live where and the types of people they are, for example whether they are young, old, married, single, etc. This means decisions, like working out who needs facilities in the future, are focused on accurate, relevant details
- You can find out all general information about the census at [www.census.gov.uk](http://www.census.gov.uk)

The 2011 Census is vitally important for Wiltshire and its communities:

- Census data is used to ensure that all the required local facilities and services needed across Wiltshire can be accurately identified
- Central funding allocation for Wiltshire is heavily influenced by the census data – it is estimated that Wiltshire Council will potentially lose around £500 per person per year for 10 years for every person not counted

What Wiltshire Council and ONS would like local councils to do:

- Publicise and promote the 2011 Census in your community
- Use your expert local knowledge to let us know about potential areas that may be hard to count in your community such as travellers, communes, religious establishments, migrant workers for example
- Promote locally that there are around 250 Census jobs being created across Wiltshire in 2011 and, as well as getting paid, that this is a great opportunity for knowledgeable local people to be part of something that will benefit their community. You can find out more information and apply for all available jobs at [www.censusjobs.co.uk](http://www.censusjobs.co.uk).









## 2011 CENSUS

### **What is the census used for?**

The census is vitally important for communities, making sure that the facilities and services can be identified. All sorts of decisions are taken based on census statistics, from the number of car parking spaces needed at local supermarkets, to where to locate bank branches and even the allocation of fire engines. Numbers of school places, development of traffic systems and funding for local authorities are all heavily influenced by the census. It's all about planning ahead. The census, a rich source of statistics, affects all of us in one way or another, as decisions about the communities we live in take place all the time.

The 2011 Census is run by the Office for National Statistics (ONS).

### **Key messages:**

#### **The 2011 Census is coming**

The census collects information about the population every ten years. The next census in England and Wales is in March 2011.

#### **A census counts everybody and describes society**

The population's characteristics are always changing. A census collects and shares facts about society's make-up.

#### **Your community and family benefit**

You need to take part so that the services and facilities your community / family need can be identified. These services include schools, hospitals and emergency services.

#### **A census is a fantastic source of historical information**

Everyone should be proud of playing their part in the census; the statistics are available for you. ONS's census is respected worldwide.

#### **Define your identity in 2011**

You will know that you have played your part in helping tomorrow take shape in your community

#### **Your census answers are confidential**

Personal census information is never shared with any other government department, nationally, regionally, or locally. The information collected is kept confidential by ONS and protected by law.

### **Complete the census online ([www.census.gov.uk](http://www.census.gov.uk))**

Completing the census online is straightforward, convenient and secure.

### **Returning your census questionnaire is required by law**

Completing the census is a legal requirement: the few people who don't complete their census questionnaire may be prosecuted for breaking the law, could face a criminal record and may be fined up to £1,000.

### **The next census is on Sunday 27 March**

The answers you give on your census questionnaire should be about Sunday 27 March, so that ONS can take an accurate picture of the population on the same day.

### **It's straightforward**

Completing the census is straightforward. Most questions can be answered by simply clicking, or ticking, in a box.

### **Your census questionnaire is kept secure**

Your personal information is protected by lots of layers of security.

### **Help and support is available**

The census is straightforward. Help and support is available from online help at [www.census.gov.uk](http://www.census.gov.uk).

**Salisbury Area Board 30 November 2010**

**Item 05c**

## **Chairman's Announcements**

Those of you who attended area boards during the summer will recall the presentations about the council's proposal for changes to Wiltshire's Waste collection and recycling service.

The consultation finished on 20 August 2010. We would to thank all the area boards for their support throughout the consultation period.

There is a report on the full results of the consultation that can be seen on

<http://www.intelligencenetwork.org.uk/environment/> . There is a link from the council website.

Or if preferred some hard copies are available at this meeting.

In brief over 10,000 people responded and just over 70% were in favour of the proposal. However the results show that support was varied across the county, with some areas showing a lower level of support.

A report on the consultation was considered by cabinet on 19 October 2010. Cabinet resolved to go ahead with the proposal, subject to the detail in the Comprehensive Spending Review. In approving the proposal cabinet acknowledged that support levels varied and that major and targeted communications will be essential to inform and reassure those residents that have concerns.

The proposed service changes are planned for summer 2011, and residents will be kept informed throughout the process. We hope that, as with the consultation, you will continue to work with us as we develop the detailed design of the services and the programme for service commencement. We will be putting together a plan for communicating the service change roll out which will be relevant for the communities of the individual area boards. We will share this with you all in due course.



Salisbury Area Board 30 November 2010

Item 05d

## Chairman's Announcements

### LOCAL FLOOD PROTECTION

In the event of flooding the Council's priority is to the elderly or infirm when assisting people and the protection of commercial property to prevent environmental pollution. Although we will do what we can for affected householders we urge those in areas of risk to take precautions themselves.

In order to help communities protect themselves from flood risk, Wiltshire Council is introducing a scheme to supply gel sacs, these are similar to sandbags but inflate when in contact with water. The sacs are filled with a gel that expands when wet, but when dry they are virtually flat. This means they are simple to store and far easier to distribute in an emergency. They inflate when immersed in water, allowing a protective flood barrier to be built quickly to protect doorways and airbricks. When the flood has abated they can often be emptied, dried and reused.

In some places where there is a known flood risk, the Parish or Town Council may already hold a limited supply of sandbags for distribution in times of emergency, and the gel sacs can be used to augment these supplies.

Local communities are encouraged to appoint a local Flood Warden who can co-ordinate their response and be the main contact with the council's duty officers. Those parish and town councils with flood wardens or local flood working groups can seek advice from them on the numbers of gel sacs likely to be required for specific locations.

Parish and Town Councils will be able to:

- Purchase a stock which they can hold in the community for distribution during a flood event or
- Having identified properties that are at risk, or are known to flood, purchase the gel sacs on behalf of the householders

By buying in bulk Wiltshire Council was able to negotiate a discount which would not be available to individuals. The gel sacs are available to Parish and Town Councils for £2.50 each.

Town and Parish Council's wishing purchase gel sacs should complete and email the attached form to Sarah Peterson ([sarah.peterson@wiltshire.gov.uk](mailto:sarah.peterson@wiltshire.gov.uk), telephone 01225 713377).

**COMMUNITY ORDER FOR GEL SACS**

<b>From</b>		<b>Parish/Town Council</b>
<b>Contact Details</b>		
<b>Name;</b>		
<b>Phone Number:</b>		
<b>E Mail:</b>		
<b>Quantity required:</b>	<b>@ £2.50</b>	<b>Total: £ _____</b>
<b>Cheques should be made out to Wiltshire Council</b>		
<b>Point of Contact for Delivery</b>		
<b>Name:</b>		
<b>Phone Number:</b>		
<b>E Mail:</b>		
<b>SIGNED:</b>		
<b>DATE:</b>		
<b>NAME IN CAPITALS:</b>		

Return to: - Sarah Peterson, Department of Neighbourhood and Planning,  
Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD  
[sarah.peterson@wiltshire.gov.uk](mailto:sarah.peterson@wiltshire.gov.uk)

**Salisbury Area Board 30 November 2010**

**Item 05e**

## **Chairman's Announcements**

**Informational DVD showing Wiltshire Council's intention to increase the range of services delivered in customers' homes and business premises and requesting recommendations for local venues where customers can meet officers when home visits are not appropriate.**

**Department:** Customer Services

**Further Enquiries to:** Wayne Smith

**Date Prepared:** November 2010

**Direct Line;** 01380 734827

A DVD has been prepared that shows Wiltshire Council's intention to increase the range of services delivered in customers' homes and business premises. Area Boards are asked to recommend local venues in their areas that can be used for face to face meetings between customers and council officers.

It is important to stress that increasing the services offered in the community is a process and not all services will be delivered immediately. Many of the services affected are currently reviewing their operations, in order to deliver savings as part of the current spending review, and this may affect the speed at which services are transformed.

The local meeting place recommendations from Area Boards, and identified through other channels (e.g. pre-paid cards, website, phone to customer services), will be collated in January and investigated to see if they are practical and/or have a cost. It is intended that once these costs etc are evaluated, we will return to the Area Boards with the findings and that each Area Boards can consider the relative merits of each option before making a final decision.

The DVD is available on YouTube at:

<http://www.youtube.com/watch?v=6pl1aAp6364>







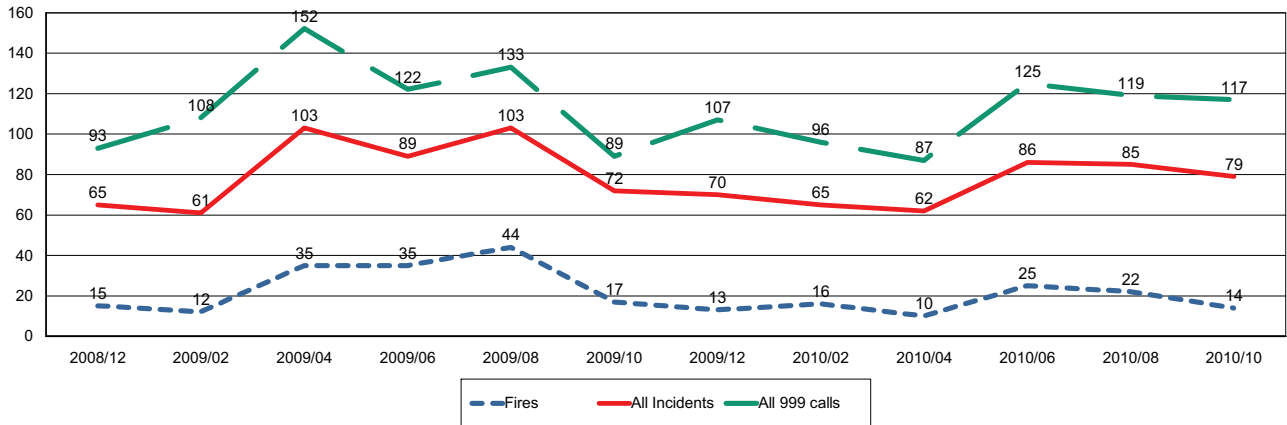
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

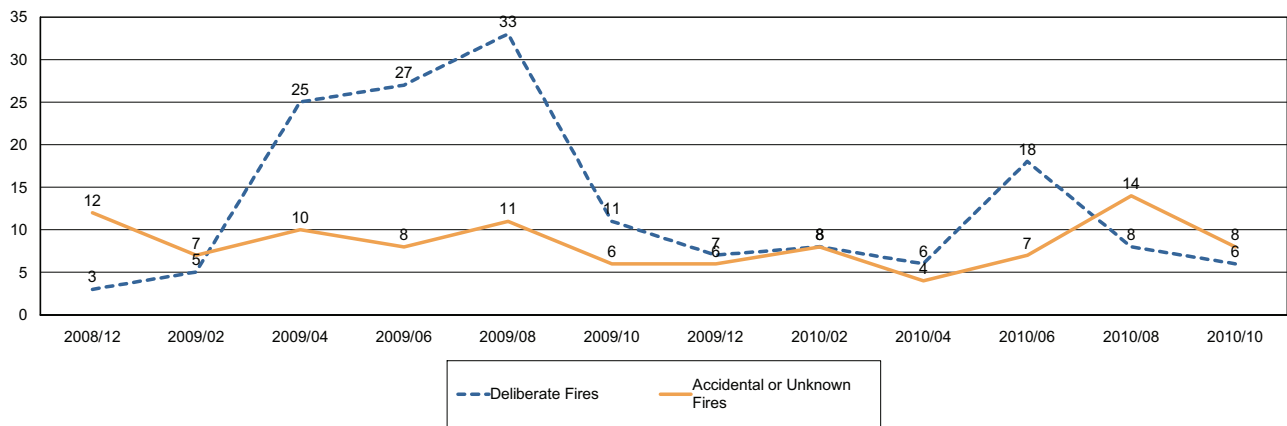
## Report for Salisbury Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2010. It has been prepared by the Group Manager for the Board's area.

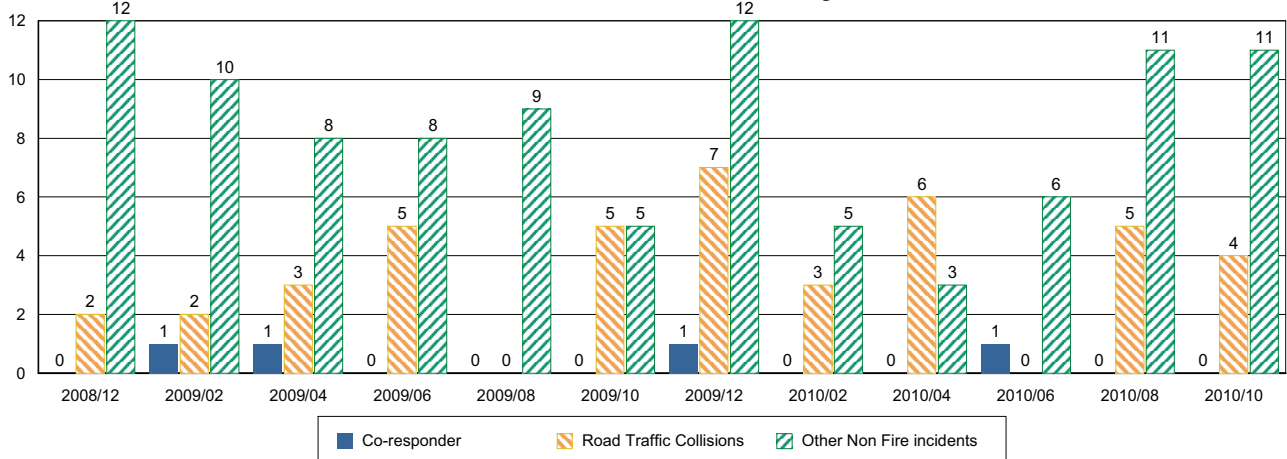
### Incidents and Calls



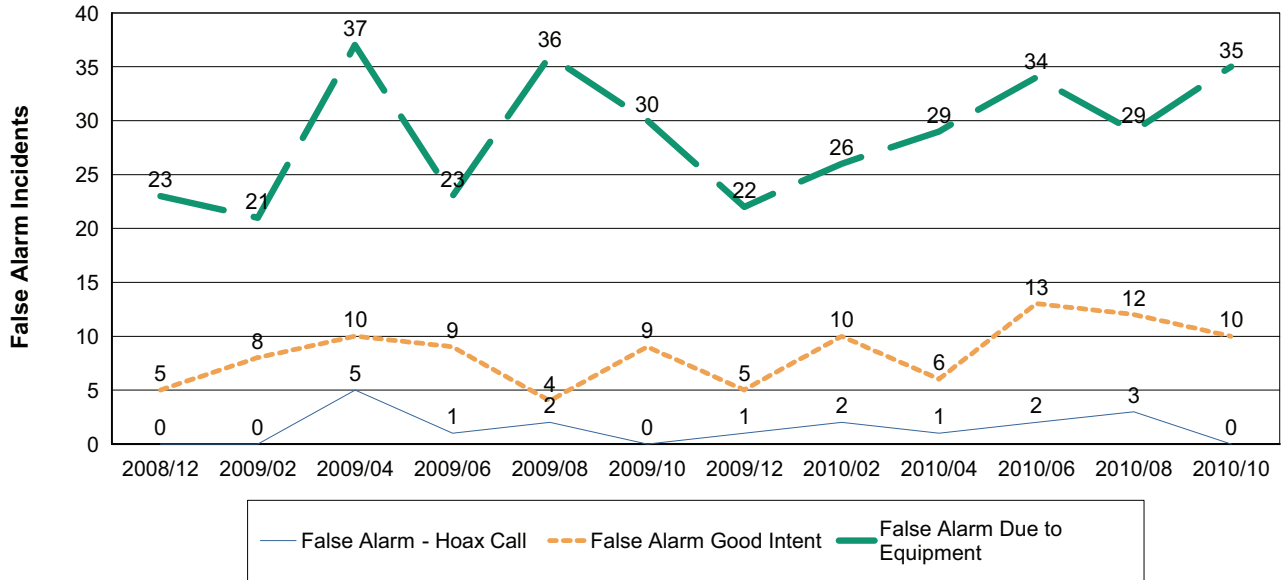
### Fires by Cause



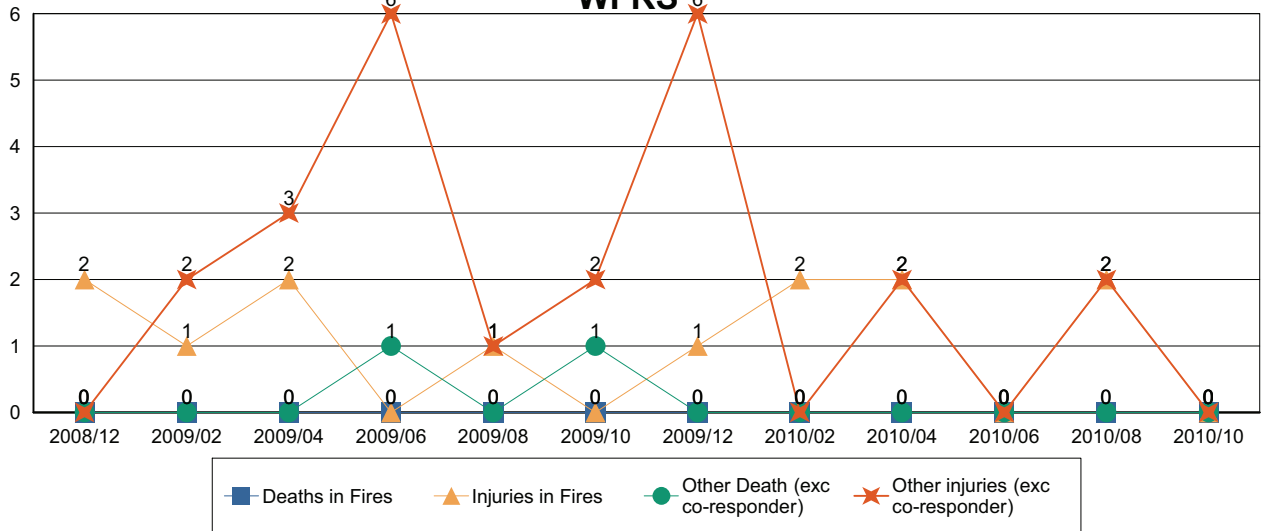
### Non-Fire incidents attended by WFRS



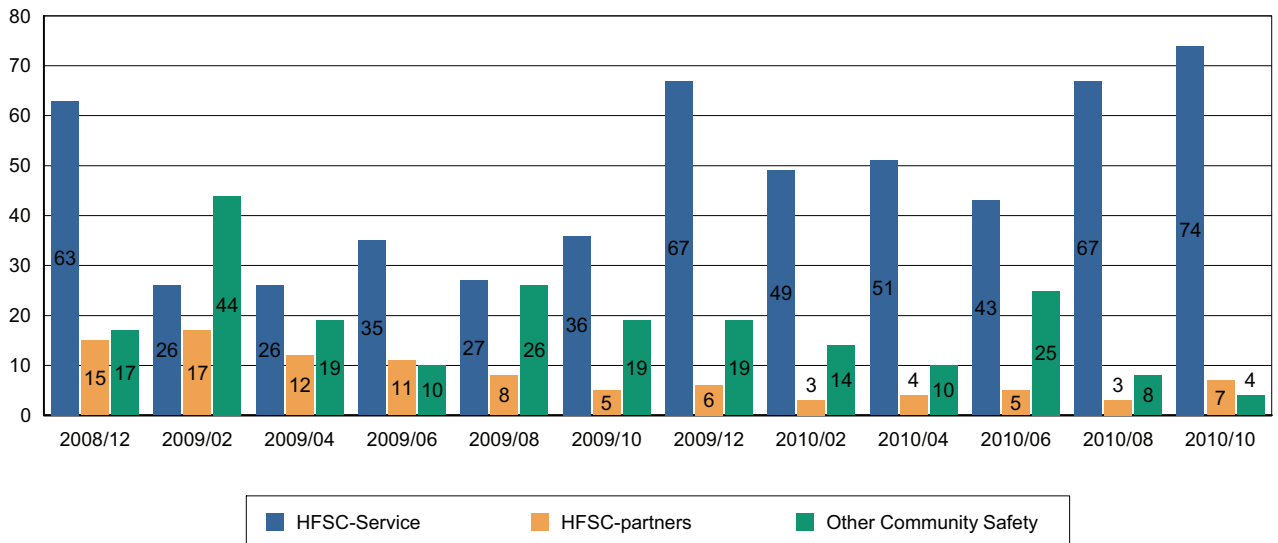
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update – November 2010**

### **Re-appointment of NHS Wiltshire Chair**

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

### **Comprehensive Spending Review**

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

### **Consultation Documents**

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available electronically at [www.dh.gov.uk/liberatingtheNHS](http://www.dh.gov.uk/liberatingtheNHS)

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

### **Staying healthy this winter**

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

### **Flu vaccinations**

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

### **Norovirus – stopping the spread**

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#).

### **NHS Stop Smoking Walk-in Clinic for Devizes**

NHS Wiltshire have opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit.

The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital.

There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

### **Win for Wiltshire in health awards**

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

### **Beds have reopened at Savernake Hospital**

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)



**WILTSHIRE COUNCIL**

**ITEM 09**

**SALISBURY AREA BOARD**  
**30 November 2010**

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## **ALLOCATION OF GRIT BINS**

### **Background**

- (a) The Council provides grit bins at suitable locations on minor roads not routinely treated with salt. The bins are filled with salt at the beginning of the winter season, and refilled periodically as the salt is used.
- (b) Earlier this year the Council carried out a review of grit bins with the Parish and Town Councils to confirm the location and condition of the 983 existing bins. As a result 65 of the bins are now being repaired or replaced
- (c) Following the severe weather last winter a large number of requests for additional bins were received. It is not feasible to meet the cost of providing and filling the 422 additional bins requested, but it would be possible to provide about 100 new bins.
- (d) It is necessary to prioritise the provision of these bins which represent a 10% increase in bins across the county.
- (e) It is proposed that each Area Board should have a 10% increase in the number of bins in their area. Salisbury has 61 existing grit bins and will therefore receive an additional 6 bins.

### **Factors to consider when prioritising the allocation of grit bins**

- (f) Grit Bins are not provided on roads routinely treated by the Councils gritters.
- (g) Salt must only be used on the highway. It is not for use on private drives or other property.
- (h) The bins must be located so they do not obstruct the carriageway, footways or visibility.
- (i) They are usually placed on highway land, but may be placed on private land with the owner's agreement.
- (j) The final locations will have to be agreed by the area highway staff to ensure road safety.



- (k) The Council will arrange for the bins to be installed.
- (l) Arrangements will be made for them to be refilled, but in severe weather the gritting and clearing of snow from the main roads may have to take priority.
- (m) The Council can provide Parish and Town Councils with 1 tonne bags of salt in order to speed up the refilling of grit bins provided they have suitable under cover storage and the capability to fill bins in their area.
- (n) The agreed list of sites for the new Grit Bins should be provided to the area highway office as soon as possible so that the site can be inspected, and the bins installed and filled before the start of this winter.

### **The Salisbury Area Board has 6 additional bins to allocate in 2010/11**

- (o) At the 30 September, 2010 Area Board, the Chair asked that requests for additional grit bins should be submitted to the Community Area Manager.
- (p) Responses received can be viewed on the spreadsheet (Appendix 1).
- (q) These responses were prioritised based on the following criteria:
- is the location on a steep hill or a school bus route or a through route
  - does it affect the safety of young children, elderly people or those with disabilities
  - number of accidents in previous year

### **Recommendation**

That the Area Board review the prioritised requests and make a decision on the allocation of 6 additional grit bins in Salisbury.

Report Author: Marianna Dodd  
Salisbury Community Area Manager  
Tel No: 01794 341028  
E-Mail: [marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk)

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Appendices:  
Appendix 1: Requests for and Allocation of Grit Bins in the Salisbury Community Area.

## REQUESTS FOR AND ALLOCATION OF GRIT BINS IN THE SALISBURY COMMUNITY AREA

Division	Number of existing Grit Bins	Number of Requested Grit Bins	Location Description of Requested Bins	Criteria A. Steepness/gradient B. School bus route Y/N C. Through route – highways road level 1,2,3 D. Safety: Children Older People; Disabled People E. Accidents	Notes
St Martins and Cathedral	?	2	The Town Path (either/both ends)		Received City Council/City Businesses
			Ayleswade Road (at the top of the road, by the Harnham/Newbridge Road roundabout)		Received City Council/City Businesses
St Edmund and Milford	?	2	Milford Street (near the car park off Brown Street)		
			At the rear of the City Hall building near their parking spaces	D. Safety of public	This location is out of view of the public whilst accessible to staff for gritting. This would add to the safety of the public and staff accessing both the City Hall and Salisbury Playhouse.
St Marks and Bishopdown	?	2	At Tryhorn Drive/Poplar Way junction.		
			By the Pavilion in Hampton Park near the entrance to the car park.		
St Paul's	?	0			

St Francis & Stratford	?	9	1) At the junction of Castle Road and Victoria 2) At the bottom of Moberly Road - on the bend just before it meets Castle Road (the A345). 2 Requests		At the junction of Castle Road/ Victoria Road there is a camber and whenever there is ice this area is not salted
			Hudson Road	A. Gradient D. Older people	Many elderly residents have to walk up Hudson Road to the bus stop and it can be quite dangerous.
			Waters Road		
			1) The corner of St Francis Road and Thistlebarrow Road 2) St Francis Road hill 3) At the top of St Francis Road near the garages on the corner of by Pauls Dene Crescent  3 requests		1) St Francis Road was treacherous last January. The local residents went out to shovel the snow by the corner of St Francis Road and Thistlebarrow Road and when it freezes, that area is always the worse as the water runs down from two roads. 3)Wilts County Council abandoned gritting Pauls Dene Crescent some years ago, despite it being on a bus route, (the gritters travel up St Francis Rd and do a swift right down Oakway Rd).
			On Hilltop Way at the northern end at the top of the hill.		There is already a grit bin but it does not contain enough grit for the winter use. Last year the grit went in one morning and most residents were trapped for three days (vehicle wise)
			Snake Hill, first sharp corner on the road from Deans Farm up to Old Sarum At the top of Wordsworth Road		

Appendix 1 to Item 09

			On the corner of Dorset Road where it joins Moberly Road		
			The back footpath from Castle Keep to the Leisure Centre		
Bemerton	?	0			
Fisherton & Bemerton Village	?	0			
Harnham	?	11	In Norfolk Road		Received City Council/City Businesses
			Bishops Drive		Received by resident
			Bouverie Avenue (top and bottom ends)		Received City Council/City Businesses
			Essex Square		Received City Council/City Businesses
			Falcons Way (Ridings Mead)		Received City Council/City Businesses
			Kingfisher Close (Ridings Mead)		Received City Council/City Businesses
			Owlswood (Ridings Mead)		Received City Council/City Businesses
			Wrenscroft (Ridings Mead)		Received City Council/City Businesses
			Harnham/Newbridge Road roundabout		Received City Council/City Businesses
			Harnham Road (near the Rose & Crown pub)		Received City Council/City Businesses
Harnwood Road		Received City Council/City Businesses			
Total Grit Bins	61	26			



WILTSHIRE COUNCIL

ITEM 10

SALISBURY AREA BOARD  
30 November, 2010

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## **SALISBURY COMMUNITY AREA HIGHWAYS BUDGET 2010/11** **PRIORITISATION OF SCHEMES**

### **1. Purpose of the Report**

- 1.1. To seek the board's approval of the Salisbury Community Area Transport Group's (CATG) recommendations for the prioritisation of schemes for funding from the Salisbury Community Area Highway's Budget in 2010/11.

### **2. Background**

- 2.1. During the course of each year, Wiltshire Council receives numerous petitions and requests for small-scale transport and highway improvement schemes.
- 2.2. In previous years, an allocation has been made in the budget to fund a small number of the schemes requested by town and parish councils. To identify those that would receive funding, all requests were assessed and prioritised using the Council's Scheme Assessment Framework, which provides an objective, quantitative and rapid method for evaluating and ranking schemes. However, following the establishment of area boards, this area of funding presents an opportunity for decisions on investment in highway improvements to be taken locally.
- 2.3. The Area Boards have been allocated a budget of £250,000 in 2010/11 and are being involved in the assessment and selection of small-scale transport schemes to be progressed in their community areas. This funding was been distributed between the Area Boards in accordance with a formula which takes into account population and the area covered. In the case of the Salisbury community area, £14,758 has been allocated for this scheme in 2010/11.
- 2.4. The Salisbury Area Board convened a Community Area Transport Group (CATG) to work with officers to consider the 32 schemes on the list at Appendix 1, and to devise a recommendation to the Area Board as to which schemes should be prioritised for funding in 2010/11.

### 3. Main Considerations

3.1. In choosing their local transport scheme(s), the Area Board will need to be mindful of the objectives of the Local Transport Plan (LTP) and the likely availability of future funding for implementation. Current LTP objectives are safety, accessibility, economy, integration and environment.

3.2. It should be noted that the £14,758 budget is for capital projects and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes, these are selected using technical surveys and inspections, and it cannot be used to pay for revenue functions such as passenger transport. In addition, the funding will have to be used to fund the necessary survey, feasibility and design work leading to the implementation of any scheme.

3.3. The typical schemes (and their corresponding approximate costs) eligible within the Area Board's highways budget are:

Pedestrian Refuge	:	£5k < 10k
Zebra crossing	:	£20k
Signalised (Puffin) crossing:		£60k
Footways	:	£100 per metre length
Traffic calming	:	£50k < £150k
Mini roundabouts	:	£10k < £20k
Bus stops	:	£5k < £10k

3.4. Based on advice from Highways' officers following their initial assessment of the schemes listed at Appendix 1, the CATG concluded that the following schemes should be prioritised, with a view to potential funding in 2010/11.

3094 Harnham Road	With the aim to improve pedestrian & cyclist safety <ul style="list-style-type: none"> <li>• Traffic calming/control measures</li> <li>• Moving a pedestrian refuge nearer the roundabout</li> </ul>
Coombe Road	With the aim to improve pedestrian & cyclist safety <ul style="list-style-type: none"> <li>• Pedestrian crossing near Pulseline bus stops</li> <li>• Flashing speed signs</li> <li>• Moving a pedestrian refuge to the townside of St Andrews Way</li> </ul>

Laverstock Road/Manor Farm Junction	<p>With the aim to improve pedestrian &amp; cyclist safety</p> <ul style="list-style-type: none"> <li>• A mini-roundabout at the T junction of Laverstock Road and Manor Farm Road</li> <li>• Zebra/Pedestrian Crossing/pedestrian refuge</li> </ul>
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3.5 The Board has a choice as to how the allocated funding is used, e.g., assessment only or assessment and implementation. For example, the Board could use its allocated funding to put forward all the schemes for assessment, which will help raise their priority when the Cabinet Member for Highways and Transport makes a delegated decision. Alternatively, it could put forward one low cost scheme for assessment with a view to using the remainder of the £14,758 funding for implementation of that particular scheme. To enable the Board to make these choices, relevant costs of the assessment and implementation of the three schemes will be required from Highways officers.

#### **4. Implications**

##### **4.1. Environmental Impact of the Proposals**

There are no immediate environmental implications from the recommendations made in this report. Once the Area Board agrees which schemes should go forward with funding in 2010/11, the environmental impact of these schemes will be assessed.

##### **4.2. Financial Implications**

The Area Board has a discretionary highways budget of £14,758 to allocate in 2010/11.

As detailed above, the cost of a small scale local transport scheme ranges from £5,000 to £60,000+. The Board will need to choose how it wishes to use its allocation (see 3.5 above). This will require relevant information being provided from Highways officers to help inform the Board and enable it to decide before the 31<sup>st</sup> March, 2011 which schemes should go forward, i.e., assessment only, or assessment and implementation, and how much of its budget it should release to enable this to happen.

The board could also choose to supplement funding of schemes from its Community Area Grants budget.

#### **5. Recommendations**

5.1 That the Board approve the Salisbury Community Area Transport Group's (CATG) recommendations for the prioritisation of schemes for funding as indicated in 3.4 above.



- 5.2. That the Board agree the next step, for Highways Officers to provide the relevant costs of assessment and implementation, to inform the Board's decision on how to proceed.

Appendices

- CATG Minutes
- Community Requests

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**Community Requests**

Street / Area Location	Scheme Description	No. of ped/cyc accidents	T & I Scores	People potential benefiting	School Travel Scores	Local Amenity	Economy Scores	Linkages	Enviro Scores	OVERALL SCORES
Stratford Road (outside Stratford Court Residential Home)	Pedestrian refuge	2	3	7	10	8	0	17	5	52
Netherhampton Road	Pedestrian Crossing	2	7	7	0	8	0	17	5	46
Grasmere Close/Old Blandford Road, East Harnham	Pedestrian crossing where road meet Grasmere Close	0	1	6	10	4	0	17	5	43
A3094 Harnham Road	Traffic calming	6	5	7	10	6	0	7	0	41
Stratford Area	20mph Zone/Traffic Calming	2	3	8	10	10	0	7	0	40
Pauls Dene Area	20mph Speed Limit/Traffic Calming	2	3	6	10	10	0	7	0	38
Odstock Road, East Harnham	Zebra Crossing near bus stops	2	4	6	0	4	0	17	5	38
Devizes Road south of India Avenue	Pedestrian crossing facility	8	4	4	5	4	0	7	5	37
Clifton Road	Traffic Calming	2	5	4	10	10	0	5	0	36
Parsonage Green to Tow Path	Cycle link	0	4	6	10	6	0	5	5	36
A354 Coombe Road	Pedestrian crossing near Pulseline bus stops	2	5	7	0	4	0	12	5	35
Stratford Road	Provision of footway near primary school	0	4	3	10	0	0	12	5	34
Lower Road	Traffic calming/20mph zone	2	3	6	5	8	0	10	0	34
A354 Coombe Road, East Harnham	Zebra Crossing	2	4	7	0	4	0	12	5	34
Petersfinger Junction	Pedestrian Crossing	0	5	3	0	2	5	12	5	32
A36 dual carriageway to Tesco roundabout	Cycle/Footpath from dual carriageway to Tesco roundabout linking Whaddon, Alderbury and Grimstead with Salisbury	0	5	6	0	2	5	7	5	30

Odstock Road to Harnham Gyratory	Cycle link	2	4	8	0	0	5	5	5	29
Wiltshire Road (West Harnham)	Traffic calming	0	1	6	10	8	0	2	0	27
High Post	Provision of footway from High Post crossroads to factory	0	5	1	0	2	0	12	5	25
St Thomas Way - Bishopdown Farm/Hampton Park	Traffic calming	0	-1	7	10	6	0	2	0	24
St Clements Way - Bishopdown Farm/Hampton Park	Traffic calming	0	-1	7	10	6	0	2	0	24
Laverstock Road	Traffic calming	0	5	10	0	6	0	2	0	23
Heronswood, East Harnham	20 mph speed limit	0	3	5	0	8	0	7	0	23
Odstock Road Roundabout	Pedestrian crossing facility	0	4	6	0	0	0	7	5	22
Burford Avenue, East Harnham	Traffic calming	0	-1	2	10	8	0	2	0	21
Burford Road, East Harnham	Traffic calming	0	-1	2	10	8	0	2	0	21
Milford area	20mph zone/traffic calming	0	0	4	10	2	0	5	0	21
Laverstock Road/Manor Farm Road Junction	Mini-roundabout at T junction of Laverstock Road and Manor Farm Road	0	5	6	0	6	0	2	0	19
Britford Lane, East Harnham	Traffic calming	0	-1	2	0	8	0	7	0	16
St Mark's area	20mph zone/traffic calming	0	0	3	10	0	0	2	0	15
Old Odstock Road, East Harnham	20 mph speed limit	0	4	4	0	4	0	2	0	14
A36 Southampton Road	Congestion measures	4	0	8	0	2	0	0	0	14
Bouverie Avenue, East Harnham	20 mph speed limit	0	3	4	0	4	0	2	0	13
Cecil Avenue, East Harnham	Traffic calming	0	-1	3	0	2	0	2	0	6
Francis Way, East Harnham	Traffic calming	0	-1	3	0	2	0	2	0	6
Meyrick Avenue, East Harnham	Traffic calming	0	-1	3	0	2	0	2	0	6

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Date: 3 November, 2010  
 Time: 15:30 am  
 Venue: De La Wyllye Meeting Room, Bourne Hill, Salisbury  
 Attendees: Mary Douglas (MD) Chair, Gill Anlezark (GA), Annie Child (AC), Cllr Chris Cochrane (CC), Marianna Dodd (M), Spencer Drinkwater (SD), Peter Durnan (PD), SCC Cllr John English (JE), Tom Gardner (TG), Cllr Cheryl Hill (CH), Winnie Manning (WM), Pam Rouquette (PR), Nicola Sage (NS), Steve Wilson (SW), Charlotte, Oly, Cameron

	<b>Subject</b>	<b>Action</b>
1.0	<p><b>Introductions</b></p> <p>The Chair welcomed everyone to the meeting. The Chair stated that a representative for bus users, older people and young people had been invited to this meeting. Unfortunately, the representative for Age UK was unable to attend.</p>	
2.0	<p><b>Apologies</b></p> <p>Debrah Biggs, David Bullock, Margaret Willmot, Helen Rowe (Age UK) all sent their apologies to the meeting.</p>	
3.0	<p><b>Review of selected schemes</b></p> <p>The Chair explained the group would focus on schemes selected at the previous meeting held on 13 September - items 1,2,5,12,30 on the spreadsheet and prioritise those.. She asked SD to explain the column headings, particularly for those new members to the meeting. SD explained that points were given based on laid down criteria:</p> <ul style="list-style-type: none"> <li>• Street/Area Location – the areas chosen for consideration</li> <li>• Scheme description – what has been requested i.e., pedestrian refuge</li> <li>• No of ped/cyc accidents – incidents in this area</li> <li>• Traffic threat and intimidation traffic flows, speeds, %HGVs and through traffic</li> <li>• Number of people potential benefitting from the scheme</li> <li>• School travel scores – if the school has a travel plan, will score higher</li> <li>• Local Amenity – benefits of local access i.e., schools, shops</li> <li>• Linkages – refers to bus &amp; rail stations, where improved access, points given</li> <li>• Enviro scores – points given for environmental benefits such as air quality</li> <li>• Overall Scores – Indicate priority areas</li> </ul> <p>SD advised that the group should look at the expert opinion for guidance but apply own local knowledge to the exercise. TG would be carrying out further investigation into the schemes chosen by the group.</p> <p>JE thought it would be helpful to know what the potential solutions could be which doesn't necessarily mean they could be implemented. SD responded that the Board had only £14,758 to spend and highlighted the costs of implementing schemes:</p> <ul style="list-style-type: none"> <li>• Pedestrian refuge - £5k – 10k</li> <li>• Zebra crossing - £20k</li> <li>• Signalling puffin crossing - £60k</li> <li>• Traffic calming - £50k – 100k</li> <li>• Footways - £100 per metre</li> <li>• Bus stops - £5k - £10k</li> <li>• Mini roundabouts - £10k - £20k</li> </ul> <p>MD suggested that the group look at each of the 5 schemes in detail</p>	

**1) Stratford Road: Pedestrian refuge.**

MD explained that South Wilts Grammar School and older peoples' homes were on one side of Stratford Road; Victoria Park, and a one stop shop accessed through the park were on the other side. She was seeking a safe way for older people to cross the road and had been advised by Highways Officers that a pedestrian refuge was probably the best solution. SWGS was too far along the road for the refuge to also serve SWGS pupils.

**2) Cherry Orchard Lane: Footway improvements.**

This came to SD through the Area Board issue log. SD explained that one side was a bridge with the other side pedestrian access. The aim was to try to improve the footway and pedestrian access for one-way walking. This is potentially quite expensive. TG had had a discussion with CC about the problem of pedestrian's passing one another in different directions. This required further investigation.

**3) A3094 Harnham Road: Pedestrian and cycling safety improvements**

CH concerns were the traffic speeds along this road. Already a pedestrian had been killed outside Grasmere Road. A request had been made for a traffic refuge to be moved nearer the roundabout and something to slow traffic. PR asked if there was a standard width for a refuge. SD said the standard width was 1.2 but they have been increasing, now looking at 1.8/2 metres as a minimum. If the traffic refuge was moved it could also be widened. However, GA thought this would not be good for cyclists. TG said that speed humps would not be convenient as there were pinch points. SW suggested the following:

- Phase 1: Move Refuge
- Phase 2: Traffic calming.

**4) Coombe Road: Pedestrian and cycling safety improvements.**

CH advised of petitions had been submitted from residents on the southern side relating to problems of drivers breaking the speed limit, e.g., 60mph in a 30mph zone. SD said that the criteria would be speeding. SD stated the concern that the T junction was dangerous. PD referred to Section 106 money and said that Council officers should be proactive and talk to Developers about making a contribution which could go towards these transport schemes. 3 solutions were discussed:

- Flashing speed signs on entry to the city. SCC offered to pay for one if WC paid for a second, although the need for 2 signs was queried. TG said that a study on flashing signs showed that at first they were effective but the effectiveness decreased in time.
- Move existing pedestrian refuge nearer to the city, to the south of St Andrews Way
- Extend 30mph limit out to the junction with Blandford Rd and possibly put another flashing sign over the hill

**5) Laverstock Road/Manor Farm Road junction:**

A mini roundabout plus a pedestrian refuge would make provision for both pedestrians and cyclists.

MD asked the young people their views. They commented on the problem of having only one bus every hour finishing at 5-6pm from Bishopdown Farm. MD asked that they contact their Ward Councillor, Bill Moss to investigate this. PR advised that a recent bus retendering consultation was looking at late night buses, and altering routes to Bishopdown Farm, taking a circular route through Laverstock. Young people should raise this.

Charlotte said that more than one pedestrian crossing was required, one by the shop/cycle path and one on the road opposite Laverstock School. TG referred to the problems of vehicles parking near the crossing and that schools would be updating their travel plan for next year where these problems should be raised. MD suggested that the young people talk to their Head Teacher about their ideas, which would be welcomed by the school and could be included in the Travel Plans. Olly said the road was busy with students and cars and that sometimes students test their luck with the traffic. SD said there would be an opportunity to make comments at the consultation of the Local Transport Plan starting next week.

**4.0 Final Recommendations**

An open voting process commenced with each group member allowed 3 votes each. After the first vote, 3 schemes were tied, so a second vote took place.

Street/Area Location	Scheme description	1 <sup>st</sup> Vote	2 <sup>nd</sup> Vote
Stratford Road	a pedestrian refuge	4	2
Cherry Orchard Lane	footway improvements	3 x	n/a
A3094 Harnham Road	Move pedestrian Refuge Traffic calming	6 √	n/a
Coombe Road	Speeding – flashing signs Move pedestrian refuge Extend 30 mph zone	4	3
Laverstock Road/Manor Farm Road junction	A mini-roundabout a pedestrian refuge more than one pedestrian crossing	4	4

The 3 schemes chosen to go forward are:

- A3094 Harnham Road
- Coombe Road
- Laverstock Road/Manor Farm Road Junction

**5.0 Next steps**

The following points would be taken forward:

- A report with recommendations from the CATG would be submitted to the Salisbury Area Board meeting on the 30 November, 2010
- TG to look at the feasibility of the three chosen schemes as well as the costs to implement them

M

TG

CC felt strongly that the group would not want to see the £14,758 spent solely on the feasibility study as this exercise needed to be worthwhile with schemes being implemented.

The Chair thanked everyone for contributing to the Community Area Transport Scheme exercise.



<b>Report to</b>	<b>Salisbury Area Board</b>
<b>Date of Meeting</b>	<b>30 November, 2010</b>
<b>Title of Report</b>	<b>Community Area Grants 2009 – 2010 Evaluation Report</b>

### Purpose of Report

To inform the Board and community of the progress and outcome of individual projects funded through the Community Area Grants Funding in 2009 – 2010.

Area Board Meeting Date	Projects
3 September, 2009	Salisbury & District Bird Keepers Association: Awarded £975.89 as a contribution to enable the Association to extend its activities to the wider community.
	Firestarter Arts – The Unit: Awarded £4,500 to cover start up costs, specifically the cost of the lease on an empty shop unit for 1 year.
	Salisbury Street Pastors: Awarded £5,000 to support the Salisbury Street Pastors project.
	Salisbury Arts Centre. Award £1,000 to enable the Yes, No, Maybe project to put on a full day of free arts performances on 3 October, 2009.
	St Edmunds Community Association. Award £4,100 as a contribution towards running a 1 year project (Milford Street Bridge Project) from November, 2009
	Salisbury City Community Area Partnership (SCCAP): Awarded £4,300 to cover costs for the initial consultation of drawing up the new Salisbury Community Area Plan.
3 December, 2009	The Trussell Trust: Awarded £5,000 to help the Trust meet their aspirations of growing the services they provide and double the number of people who use the St Michael's Community Building.
	Fankfunk: Awarded £1,000 to meet the cost of website design and development of an internet radio station for local DJs and singers of Salisbury.
21 January, 2010	Bike Events Ltd: Awarded £5,000 to enable a one day charity cycle ride with various routes, through Salisbury and surrounding areas appealing to both families and more serious cyclists.
	SuKosta: Awarded £4,800 to enable participatory theatre workshops to be delivered for older people living in Salisbury.
	It's on in the Field: Awarded £5,000 to enable a sports, music and business event on 30 May, 2010 to showcase the best of Salisbury.
	U-Too: Awarded £3,090.00 to provide up to date IT facilities in the Foyer, Wilton Road, Salisbury



## 1. Background

- A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10.
- Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- Salisbury Area Board was allocated a 2009/2010 budget of £58,685.00 for community grants, community partnership core funding and councillor led initiatives. This budget was fully allocated, therefore the carry forward from the 2009/2010 budget was £0.00.
- The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Evaluations Reports</li></ul>
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## 2. Main Considerations

- 2.1. Councillors needed to be satisfied that grants awarded in the 2009/10 year were made to projects that could realistically proceed before 31<sup>st</sup> March 2010.
- 2.2. There were 3 rounds of funding during 2009/10 which took place at the following meetings:
  - 3rd December, 2009
  - 21<sup>st</sup> January, 2010
  - 18<sup>th</sup> March, 2010

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community Area, the

extent and specifics of which will be dependent upon the individual project.

#### **4. Financial Implications**

4.1. The total Salisbury Area Board grant allocation for 2009/2010 was £58,685.00.

4.2. At the discretion of the Board, up to 20% of the Area Board budget could be allocated as core funding to the Salisbury City Community Area Partnership (SCCAP).

4.3. Twelve projects were awarded Community Area Grants totalling £43,766.00 with £14,919 allocated to the Salisbury City Community Area Partnership totalling £58,685.00.

#### **5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

#### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

#### **7. Equality and Inclusion Implications**

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

#### **8. Project Evaluations**

Ref	Applicant	Project	Funding requested
8.1	Salisbury Bird Keepers Association	Provision of equipment to produce hand-out material, print schedules and give out illustrated talks/presentations	£975.89
	The Salisbury Bird Keepers Association awarded £975.89 towards their project, on condition that members of the Association report back to a future meeting of the Board regarding their progress in extending activities to the wider community.		

##### **8.1.1 What did your project/scheme involve and how was the grant spent?**

The club has 42 paid up members with six members involved in the management of the Association. We will give illustrated talks about wildlife and bird keeping, as well as providing specialized advice to people seeking to set up a garden aviary. The club was awarded Club of the Week in January 2009 by the Cage & Aviary Birds magazine which has an international circulation. The grant was spent on a laptop, printer, DVD player and projector.

**8.1.2 How does your project benefit local people and approximately how many?**

We have two firm enquiries to give talks and to show bird and aviary films from the projector towards the end of January, 2010. We are lining up four talks with schools and sheltered accommodation residents now we have the equipment fully set up and working and will use this for the Open Show at the end of November, 2010.

**8.1.3 What other Agencies/Groups/Organisations were involved in this project?**

None.

**8.1.4 Do you consider your project/scheme has proved a success and if so, why?**

It will encourage the less able to get involved in activities they can participate in and educate young people in wildlife.

**8.1.5 If your project was for a long term item (e.g., playground equipment over 5 – 10 years) or a repeat project (e.g., a summer play scheme or festival), how are you intending to sustain this in the future?**

Apart from purchasing ink, paper and DVDs, there should be no more major outlays.

**8.1.6 How much funding did you receive from the Area Board?**

£975.89

**8.1.7 What was the total cost of your project (including that contributed by the Board)?**

£975.89

**8.1.8 Did you publicise the project and was the Area Board acknowledged?**

Yes. Salisbury Journal featured the Association.

Ref	Applicant	Project	Funding Awarded
8.2	Firestarter Arts	The Unit – a youth information centre run by young people for young people	£4,500

**8.2.1 What did your project/scheme involve and how was the grant spent?**

The Unit start up - turning an empty city centre shop unit into a youth information and promotions centre run by young people for young people. Young people are researching and promoting things to do in Salisbury and South Wiltshire, and have opened a "one stop shop" for teenagers looking for thing to do. The Unit is also developing a programme of events including a launch competition called "You Rule" where young people are asked what they would do if they ruled Salisbury or wherever they live in South Wiltshire, a series of "Meet the Professionals" – eg Footballers, Guitar teachers, Artists, politicians, etc, and an open debate on the live music venue scene in Salisbury. The grant was spent on securing the lease for 12 months, and electricity supply. A **direct result of this area board grant** is that we have been able to secure partnership funding of a further £27,000 for start up equipment costs, marketing, and a part time paid worker.

**8.2.2 How does your project benefit local people and approximately how many?**

This has been our start-up period - we have been setting up the project and have been working “softly softly” working up to our official launch on 27<sup>th</sup> March. The project will be of benefit to young people and their parents & guardians. We have also been surprised by the number of enquiries from grandparents who appear to be in a carer role during the holidays for children of parents who have to work full time. Since receiving the grant we have been working with a youth committee of 12 young people, one of whom has learning difficulties, and have an online membership group of 336. Visitors to The Unit have been steadily increasing (between 20 & 30 per week) and we are expecting to be able to provide more information about numbers following the 27<sup>th</sup> March launch. 5,000 copies of the launch competition flyers have been distributed to all local schools (including Downton, Amesbury, Durrington) and we are expecting high level of engagement in this youth democracy project.

**8.2.3 What other Agencies/Groups/Organisations were involved in this project?**

We have had interest and support from a range of other agencies and organizations, we now have links with local schools, youth service, Duke of Edinburgh Award Scheme, Salisbury Festival, Salisbury Arts Centre, Salisbury Playhouse, Salisbury City Football Club, Spire FM Live & Local, Salisbury City Hall to name a few. We are also working with SWEP (South Wiltshire Economic Partnership) on the launch competition You Rule.

**8.2.4 Do you consider your project/scheme has proved a success and if so, why?**

It is showing every sign of being successful, but it is early days with the launch being tomorrow! (at time of writing!) Everyone says this is what they want, and what Salisbury needs, but it is a unique approach to working with teenagers – it is outside of national school or youth work curriculum – we are working with them on their terms, independent of government agendas, although clearly youth consultation and engagement is what government supports from local to national level. This coming eight months will demonstrate whether this approach works, and it is already caught the interest of organisations in other areas of England.

**8.2.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?**

This is a long term project if this year proves successful. Our long term ambition would be to move towards being Commissioned by Wiltshire Council (Better Outcomes) and are working with a Wiltshire partnership initiative called Automatic Transmission, aiming to demonstrate that arts can deliver Better Outcomes. In the medium term we would definitely wish to make a further application towards a similar level of support from the area board in 2010/11 to help us move towards sustainable funding. We are also looking at ways of creating income by providing effective youth consultation services to a range of agencies, and possibility of European funding, and will be working with Laura Eames of the Central Bidding Unit

towards this.

**8.2.6 How much funding did you receive from the Area Board?**

£4,500

**8.2.7 What was the total cost of your project (including that contributed by the Board)?**

For one year, October 2009 – October 2010 = £31,463

**8.2.8 Did you publicise the project and was the Area Board acknowledged?**

Yes. Examples forwarded to the Community Area Manager.

8.3	Salisbury Street Pastors	Salisbury Street Pastors will work from 10pm-4am on Friday nights bringing care to those enjoying the city night life	£5,000.00
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**8.3.1 What did your project/scheme involve and how was the grant spent?** The grant was applied for to assist in the establishment of Salisbury Street Pastors, in training and equipping volunteers to patrol the city centre streets during the hours of 10pm to 4am helping those who are enjoying the night time economy, helping keep it a safe and friendly environment. The grant was used to provide training, equipment (including uniforms) and for office equipment to run the project.

**8.3.2 How does your project benefit local people and approximately how many?**

Salisbury Street Pastors has helped individuals on the streets:

- In calming aggressive situations that may have led to arrests for anti-social behaviour
- In helping victims of assaults, from comforting them whilst waiting for an ambulance to administering first aid and thus negating the need for paramedic help
- In providing flip flops for young women unable to walk on high heels whilst in their inebriated state, saving leg injuries and cuts to feet on broken glass
- Providing water and assistance for those who have drunk too much in their binge drinking night
- Picked up over 200 glass bottles, potential lethal weapons
- In addition spent time talking to people, helping in the social cohesion of Salisbury's communities.
- Voluntary hours 860+ hours of work on the streets – by a team of 27 volunteers; 1500+ conversations with people enjoying the night economy; 106 incidents attended of which less than 10 required Police or Paramedic involvement

**8.3.3 What other Agencies/Groups/Organisations were involved in this project?**

We work alongside in partnership with the Police, Pub-Watch and the Paramedics, but independent of them (we are in radio contact with them, take their advice and assist whenever they ask us too).

**8.3.4 Do you consider your project/scheme has proved a success and if so, why?**

The police have noted a 'marked reduction in crime statistics' on the nights we were out. They also commented that the reason why Salisbury can now boast having the largest percentage drop in crime for Jan/Feb 2010 is because of the 'work of the Police, Pub Watch and Street Pastors', Sgnt Richard Goodman at the March Neighbourhood Policing Team meeting. Pub Watch members have said they have noticed a change in atmosphere- less aggressive situations to deal with on the doors of night clubs. Of the 106 incidents that we have attended only 10 required the attention of the Police or Paramedics. Although we cannot say how many would have required their attendance without our intervention, there are certainly many that we are sure would have escalated if we had not been there. The comments we continually receive from the general public tell us that they perceive the scheme to be a success, comments such as 'I feel so much safer on the streets with you around' and 'thank you for looking after me last week'.

**8.3.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** This grant has helped enable us to launch this ongoing project. We are beginning the process of registering as a Charity, we continue to look for the financial support we need from the local Church, Police authorities as well as applications to trust funds.

**8.3.6 How much funding did you receive from the Area Board?** £5,000.00

**8.3.7 What was the total cost of your project, including that contributed by the Board?** For the year our budget is £38,000, to date (26/3.2010) we have spent £18,000 of an income of £20,000. We are satisfied that we will achieve full funding for our first year, and funding to date has ensured that we can continue until the end of the first year.

**8.3.8 Did you publicise the project and was the Area Board acknowledged?** No publicity. However, we have acknowledged your support on our new website, currently as a linked logo on our home page, but will be developing a page with more prominent and detailed support information in the near future.

Ref	Applicant	Project	Funding Awarded
8.4	Salisbury Arts Centre	A full day of free arts performances on 3 October, 2009 with and for 14 – 21 year olds	£1,000.00

**8.4.1 What did your project/scheme involve and how was the grant spent?** YNM was a day and evening event of held on 3 October, 2009 of free workshops and performances programmed with and for young people aged 14 – 21. The grant

went towards covering the costs of the workshop leaders and visiting professional companies.

**8.4.2 How does your project benefit local people and approximately how many?**

Across the day we had 400 young people visit the arts centre and engage in a wide variety of arts activities, as both participants and observers. The young people who attended benefited from new cultural activities and being able to voice what they would like more of, leading to benefits for them in the future. The creative panel also learnt about events management and programming.

**8.4.3 What other Agencies/Groups/Organisations were involved in this project?**

Youth Development Service, Wiltshire Council; Creative Pane, Salisbury Arts Centre; South Wilts Grammar School ; Salisbury High School; WYAP; Bass Connection; Rose Gale Trust.

**8.4.4 Do you consider your project/scheme has proved a success and if so, why?**

We consider the project to have been very successful as we reached our target number of attendees, thereby raising the profile of Salisbury Arts Centre and making young people more aware of the opportunities and resources available to them. The answers to our e-questionnaire were very positive meaning that we succeeded in putting on an event which was relevant, interesting and fun for our target group. We were also able to get feedback and suggestions for future projects.

**8.4.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** We will not be repeating YNM but will be using it as a springboard for future projects that we will apply for funding from other relevant funders – such as first light for our young film club.

**8.4.6 How much funding did you receive from the Area Board?** £1,000.00.

**8.4.7 What was the total cost of your project, including that contributed by the Board?** £5,083.00.

**8.6.1 Did you publicise the project and was the Area Board acknowledged?** No, however, photographs of the event have been forwarded to the Community Area Manager.

Ref	Applicant	Project proposal	Funding requested
8.5	St Edmunds Community Association	To run a 1 year project (Milford Street Bridge Project) from November, 2009	£4,100.00
	St Edmunds Community Association was awarded £4,100 towards their project subject to the applicant also securing the Lottery Funding element for the project		
8.5.1	<p><b>What did your project/scheme involve and how was the grant spent?</b> The project has involved local people in learning about their community heritage and the intention is to conserve the heritage of the area around Milford Street Bridge by interviewing at least 20 local people, to create an oral history. Using the oral history, a large mural will be created on the side wall of the Milford Street Bridge. We have spent some grant money on work at St Martins Primary School and on our oral history production.</p>		
8.5.2	<p><b>How does your project benefit local people and approximately how many?</b> 36 people have volunteered for the project and are gaining new skills and meeting new people. 54 children took part directly with the project at St Martins Primary School, learning new skills and learning about Salisbury's Heritage, etc.</p>		
8.5.3	<p><b>What other Agencies/Groups/Organisations were involved in this project?</b></p> <ul style="list-style-type: none"> <li>• Wessex Archaeology</li> <li>• Salisbury Museum</li> <li>• Salisbury Arts Centre</li> <li>• Salisbury Library</li> </ul>		
8.5.4	<p><b>Do you consider your project has proved a success and if so, why?</b> So far, the project is reaching its aims and we have been really pleased with the interest. We have now finished our oral history, for which we have had plenty of interviewees. We have been delighted with the number and quality of volunteers.</p>		
8.5.5	<p><b>If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?</b> Our project will finish in May, 2011. We would like to expand the work we have done after that date to reach other schools and will be looking at further funding sources to do this.</p>		
8.5.6	<p><b>How much funding did you receive from the Area Board?</b> £4,100.00.</p>		
8.5.7	<p><b>What was the total cost of your project, including that contributed by the Board?</b> The project has not finished yet but the budget is £37,400.00.</p>		



8.5.8 **Did you publicise the project and was the Area Board acknowledged?** Our publications do acknowledge the Area Board. However, press articles have tended to focus on the Lottery fund money, even though they have been advised of all of our sources.

Ref	Applicant	Project proposal	Funding Allocated
8.6	Salisbury Community Area Partnership (SCCAP)	To meet the cost of initial consultation of the new Salisbury Community Area Plan	£4,300.00

Note: Information not available at time of report

8.6.2 **What did your project/scheme involve and how was the grant spent?** A Community Plan will present a vision for Salisbury. It will present local priorities identified by local people and its aim is to benefit all 41,146 residents of Salisbury.

8.6.3 **How does your project benefit local people and approximately how many?**

8.6.4 **What other Agencies/Groups/Organisations were involved in this project?**

8.6.5 **Do you consider your project has proved a success and if so, why?**

8.6.6 **If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?**

8.6.7 **How much funding did you receive from the Area Board?**

8.6.8 **What was the total cost of your project, including that contributed by the Board?**

8.6.9 **Did you publicise the project and was the Area Board acknowledged?**

Ref	Applicant	Project proposal	Funding requested
8.7	The Trussell Trust	A feasibility study to develop options/proposals to refurbish remodel St Michael's Community Building on Bemerton Heath	£5,000

8.6.1 **What did your project/scheme involve and how was the grant spent?** We employed the services of Mr Rees who prepared the draft documentation for the feasibility study of St Michael's Community Centre. We employed the services of Michael Lyons Architecture who is currently carrying out the study on the building and explaining how to unlock the potential of the complete site. This is ongoing as the general opinion of three architects is that the site needs to be demolished and rebuilt.

**8.6.2 How does your project benefit local people and approximately how many?**

We are currently using our building for the work of the foodbank which fed 3000 local people in 2009. The building also houses a community shop and listening place which helps local people daily. The Architect will be asked to give us drawings which show how to make the building more accessible for the community and also take into account the extra space required for an offsite education facility and local community police office. All of these services have been requested by the local people and local care organizations.

**8.6.3 What other Agencies/Groups/Organisations were involved in this project?**

Wiltshire Primary Care Trust; Christians Against Poverty; Wiltshire Police; Salisbury High School; Salisbury Dioceses; Local Health Care Providers; St Michael's Church

**8.6.4 Do you consider your project has proved a success and if so, why? Yes: we**

have completed phase 1 which has identified the feasibility of our building. No: Phase 2 will look at the greater community needs and attempt to raise the building funds for development.

**8.6.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?**

All the local projects run by the Trussell Trust are sustainable as we use our Social Enterprise to raise the necessary funds.

**8.6.6 How much funding did you receive from the Area Board? £5,000.00**

**8.6.7 What was the total cost of your project, including that contributed by the Board?**

So far approximately £3,000 - £4,000. Architect, £3,500 - £4,000 consultancy fees, some ongoing fees are still expected as the architect is carrying out some land and topographical surveys and QS costs and drawings.

**8.6.8 Did you publicise the project and was the Area Board acknowledged? Yes. It**

was publicized on Spire FM and in the Salisbury Journal.

Ref	Applicant	Project proposal	Funding requested
8.8	Fank Funk	To fund website design and development for an Internet radio station that targets those with needs	£1,000

**8.8.1 What did your project/scheme involve and how was the grant spent?** My project involves helping the young community make positive changes through music and media. Enabling them to express themselves in ways outside of the average thinking box. Our vision is to build a music hub and the funding enabled us to build a website as an internet hub to spread the word of Fankfunk through music and media.

**8.8.2 How does your project benefit local people and approximately how many?** Our project is still in its early stages and is an ongoing process. At present we have many potential people involved and would say around 20 but we have still to launch our project.

**8.8.3 What other Agencies/Groups/Organisations were involved in this project?** Wiltshire Police; Castle Down Radio; Princes Trust; Un Ltd

**8.8.4 Do you consider your project has proved a success and if so, why?** Yes, it's been a brilliant success because this has shown the community that we are serious about our vision and cause. It has enabled us to communicate with other organizations and show them what we are all about.

**8.8.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** We will be applying for further funding from the Board and also other funders such as Princes Trust, Un Ltd and the project will eventually have an income.

**8.8.6 How much funding did you receive from the Area Board?**  
£1,000.00.

**8.8.7 What was the total cost of your project, including that contributed by the Board?** £1,000.00

**8.8.8 Did you publicise the project and was the Area Board acknowledged?** Yes.

Ref	Applicant	Project proposal	Funding Allocated
8.9	Bike Events Ltd	A 1 day event of a cycle ride with various routes, through Salisbury and surrounding areas	£5,000.00

- 8.9.1 **What did your project/scheme involve and how was the grant spent?** Part-funded a one day charity cycle ride event (pre-organisation and planning, publicity, staging of the event: signing, marshalling, 1<sup>st</sup> aid provision plus rider support.
- 8.9.2 **How does your project benefit local people and approximately how many?** Promoted cycling as a healthy and practical mode of transport through a supported one day fun event. Also raised sponsorship for local charity, Salisbury Hospice. 350 riders participated raising £2,500.
- 8.9.3 **What other Agencies/Groups/Organisations were involved in this project?** Salisbury Hospice; Wiltshire Council
- 8.9.4 **Do you consider your project has proved a success and if so, why?** The event succeeded in promoting cycling among local residents, generated increased custom for local business (official ride refreshments stops) and raised a substantial sum for local the local charity, Salisbury Hospice.
- 8.9.5 **If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** Not applicable.
- 8.9.6 **How much funding did you receive from the Area Board?** £5,000.00
- 8.9.7 **What was the total cost of your project, including that contributed by the Board?** Information not provided.
- 8.9.8 **Did you publicise the project and was the Area Board acknowledged?** Yes. It was also promoted on the Bike Event website.

Ref	Applicant	Project	Funding Allocated
8.10	SuKosta	'Our Time' participatory theatre workshops for the elderly	£4,800.00

*Note: Information not available at time of report.*

- 8.10.1 **What did your project/scheme involve and how was the grant spent?**
- 8.10.2 **How does your project benefit local people and approximately how many?**
- 8.10.3 **What other Agencies/Groups/Organisations were involved in this project?**
- 8.10.4 **Do you consider your project has proved a success and if so, why?**
- 8.10.5 **If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?**
- 8.10.6 **How much funding did you receive from the Area Board?**
- 8.10.7 **What was the total cost of your project, including that contributed by the Board?**

**8.10.8 Did you publicise the project and was the Area Board acknowledged?**

Ref	Applicant	Project	Funding Allocated
8.11	It's on in the Field	A Sports, Music & Business Extravaganza held on 30 May, 2010 showcasing Salisbury's greatness	£5,000.00

**8.11.1 What did your project/scheme involve and how was the grant spent?** A Sports, Music & Business Extravaganza held on 30 May, 2010 showcasing Salisbury's greatness. The money was spent on setting up the event. We were able to showcase sports music and arts encouraging people to take part in activities and inform about joining all manner of clubs.

**8.11.2 How does your project benefit local people and approximately how many?** The project reached out to many local people and was embraced by the public and people taking part. This has highlighted to many people that there are many things to do which encourage health and communities.

**8.11.3 What other Agencies/Groups/Organisations were involved in this project?** Salisbury Rugby Club;Salisbury Football Club;South Wilts Golf Club;Wiltshire Council;The Value Cars Group;FSB;The Chamber of Commerce;Banshee Events;The Chapel

**8.11.4 Do you consider your project has proved a success and if so, why?** People showcasing reported increased memberships and the public feedback reported heightened awareness. Relationships were built and people enjoyed a great day.

**8.11.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** *This was a one off project.*

**8.11.6 How much funding did you receive from the Area Board?** £5,000.00.

**8.11.7 What was the total cost of your project, including that contributed by the Board?** £13,906.12.

**8.11.8 Did you publicise the project and was the Area Board acknowledged?** Yes.

Ref	Applicant	Project proposal	Funding requested
8.12	U-Too Community Business Ltd	To provide IT facilities to teenage parents and previously homeless young people in Salisbury	£3,090.00

**8.12.1 What did your project/scheme involve and how was the grant spent?** Our project was to re-instate an existing cyber café into operational use at the Foyer, Wilton Road, Salisbury. This involved repair top a network of computers, purchase of a software patrol licence for multiple use and a year's maintenance subscription to provide regular and ongoing support.

**8.12.2 How does your project benefit local people and approximately how many?**

Further courses for young mums-to-be are planned for September, 2009 and again in January, 2011. This is likely to double the numbers that have benefited so far. In addition, all the residents of the Foyer have been able to use the IT suite to network with friends and family, to support and produce their college coursework, to make applications for jobs and volunteering work and to research information and advice on maintaining a healthy lifestyle.

**8.12.3 What other Agencies/Groups/Organisations were involved in this project?**  
N/A

**8.12.4 Do you consider your project has proved a success and if so, why?** The project enabled young people on our courses to complete an activity which was crucial to re-engaging them in learning. As a result of achieving the related unit they could put it towards other units being offered as part of the course and go on to achieve a full nationally recognized qualification. Of the 12 learners, 10 have achieved a Level 1 qualification, 2 an Entry Level Award and one learner with multiple disabilities has achieved the 'craft' unit.

**8.12.5 If your project was for a long term item or a repeat project, how are you intending to sustain this in the future?** No information submitted.

**8.12.6 How much funding did you receive from the Area Board?** £3,090.00

**8.12.7 What was the total cost of your project, including that contributed by the Board?** No information submitted.

**8.12.8 Did you publicise the project and was the Area Board acknowledged?** No information submitted.

**Report Author**

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WILTSHIRE COUNCIL

ITEM 15a

SALISBURY AREA BOARD  
30 November 2010

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**Salisbury City Community Area Partnership (SCCAP) Claim for Core Funding  
(tranche 2) 2010**

**1. Purpose of the Report**

- 1.1. To seek the Boards approval for the final tranche (2) core funding to SCCAP for the financial year 2010/2011.

**2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2010/11 (50% of their total projected costs in each tranche). The first was approved at the 20 May, 2010 Area Board, and evidence of how this money has been spent is attached as an Appendix. The second tranche is being requested for approval from the 30 November, 2010 Area Board meeting.
- 2.3. Salisbury Area Board has been allocated a 2010/2011 budget of £78,247 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. If the 30 November, 2010 community area grants are awarded in line with officer recommendations, Salisbury Area Board will have a balance of £42,538.00 before the community partnership 2<sup>nd</sup> tranche core costs are taken into account.
- 2.5. During 2009/10, community partnerships were invited to apply for up to 20% of the area board budget. 20% of the Salisbury Area Board budget 2010/11 is £15,649.

**3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.



3.2. Salisbury City Community Area Partnership have submitted a 2010/11 claim for £15,650 total core costs. 50% of this amount was approved at the 20 May, 2010 Board meeting. The area board can therefore award up to £7,825 at this meeting.

3.3. SCCAP were awarded £14,919 in 2009/10.

#### **4. Implications**

##### 4.1. Environmental Impact of the Proposals

4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### 4.2. Financial Implications

4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Salisbury Area Board.

4.2.2 If all community area grants are allocated at the 30 November, 2010 Board in line with officer recommendations, together with 2<sup>nd</sup> tranche SCCAP core costs of £7,825.00, Salisbury Area Board will have a balance of £34,713.00.

##### 4.3. Legal Implications

4.3.1 There are no specific Legal implications related to this report.

##### 4.4. HR Implications

4.4.1 There are no specific HR implications related to this report.

##### 4.5. Equality and Diversity Implications

4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of SCCAP is open to anyone with an interest in the community area.

#### **5. Recommendation**

Following consultation with the Community Partnership Development Officer, it is recommended that the area board awards the 2nd tranche of core funding, the sum of £7,825.

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Appendices: 2<sup>nd</sup> tranche Core Funding Claim Form  
1<sup>st</sup> tranche Core Funding - expenditure



# Community Area Partnership Agreement 2010/11:

## Claim for running costs

### Your Details:

Name:	Tony Thorpe
Partnership:	Salisbury City CAP
Address:	Sandon Mill Lane Salisbury SP1 3LJ
Phone:	01722 411102
Email:	thorpe@care4free.net

### Bank Account Details:

Account name:	Salisbury City CAP
Sort code:	08-92-99
Account no.	65357316
Balance of funds at beginning of year:	£3,419

### Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"><li><i>details</i></li></ul>	£14,000
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"><li><i>details</i></li></ul>	£650
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"><li><i>Website</i></li></ul>	£600
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"><li><i>Included in Community Grant</i></li></ul>	£0
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"><li><i>Included in Admin costs</i></li></ul>	£0
<b>Other costs:</b> <ul style="list-style-type: none"><li><i>Steering Group costs (meetings/travel)</i></li></ul>	£400
<b>Total claim for year</b>	<b>£15,650</b>

I confirm that the costs claimed for here will be incurred by the Salisbury Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for the second 50% of the funding to be released.

**Signed:** A A P THORPE

**Date:** 17 November 2010

**Please post your Annual Workplan and Claim Form for running costs to:**

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN



Report on SCCAP expenditure Apr – Sep 2010 from First Tranche Core Funding

Wessex Community Action for Administration	£7,000
Meetings	£235
Advertising/Website	£330
Steering Group Travel	£273
Data Protection Licence	£35
<b>Total</b>	<b>£7,873</b>
(First Tranche	£7,825)



## Item 15c

<b>Report to</b>	<b>Salisbury Area Board</b>
<b>Date of Meeting</b>	<b>30 November, 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

### **Purpose of Report**

To ask Councillors to consider 1 application seeking 2010/11 Community Area Grant Funding

The Life Education Centres (Wiltshire) Ltd project is seeking £2,500 to support the delivery of an educational programme to primary school children on forming healthy living lifestyle choices.

The Officer must recommend refusal on the grounds that this project does not meet the grant criteria. However, the Board may wish to consider the application in respect that it may prove an exception to the criteria in terms of demonstrating a wide community benefit.



## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Salisbury Area Board has been allocated a 2010/2011 budget of £78,247 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £0.00. This leaves a total budget of £78,247 for the 2010/2011 budget.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Salisbury City Community Area Plan 2004 – 2009</li><li>• Local Agreement for Wiltshire</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20010/11. The fourth is contained in this report the remaining will take place on;
  - 20 January, 2011
  - 17 March, 2011

### 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. If the Community Area Grant submitted to the 30 November, 2010 meeting is awarded in line with officer recommendations, the Salisbury Area Board will have a balance of £42,538.00.

### 5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

### 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

### 7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 Grant Register ref no: SAL 034-10	Life Education Centres (Wiltshire) Ltd	To help support the delivery of an educational programme to primary school children on forming healthy living lifestyle choices from January to July, 2011	£2,500.00

- 8.1.1. The Officer must recommend refusal of this grant application on the grounds that it does not meet the grant criteria. However, it could be argued that this project might prove an exception to the criteria in terms of demonstrating a wide

community benefit.

- 8.1.2. This application does not meet the grant criteria in respect of 'Running costs' and a 'Project that has already started'.
- 8.1.3. This application demonstrates a link to the Salisbury Community Plan by educating children on the effects of taking drugs and alcohol it has the capacity to reduce anti-social behaviour, associated crime and help build healthy lifestyles.
- 8.1.4. The Life Education Centre (Wiltshire) Ltd is a company limited by guarantee, registration number 4452552, also registered as a charity, number 1093578. The Charity's objects include the aim, 'to advance the education of children and young people particularly in respect of drugs and addictive materials and substances....' It is licensed by LEC UK (the national charity) and has been established to own and operate one or more LEC mobile classroom(s) in the county of Wiltshire. It has a voluntary board of trustees and is a not for profit organisation.
- 8.1.5. The mobile classroom project is equipped with a qualified specialist educator who delivers the programmes to the individual classes of children and their teachers as well as school governors, parents and carers who are encouraged to visit the mobile classroom. Wiltshire Council previously supplied (at no cost) a trained educator and council employee for 2.5 days per week, funded via a central government grant for Healthy Schools, PSHE, Drug Education & Wellbeing. This grant was cut in June/July and subsequently, the services of the educator were lost to the project. The charity employs another educator for 2.5 days per week.
- 8.1.6. The mobile classroom visits participating primary schools annually to deliver a health promotion and substance abuse prevention programme to children between the ages of 4 and 11. The facility is beyond the normal resources of any school to individually purchase. The project supports good practice in terms of providing holistic health education programmes that support the Every Child Matters: Change for Children vision and outcomes framework.
- 8.1.7. This application for funds will cover the primary, junior and infant schools in Salisbury. The applicant is requesting £2,500 from the Board as a contribution to its actual project costs in terms of the charge to schools (2500 children x £4.50 = £11,250). Previously, the project benefited from the supply of a trained educator and Wiltshire Council employee for 2.5 days per week, funding which came from central government grants for Healthy Schools, PSHE, Drug Education & Wellbeing. This grant was cut by the new government in June/July, 2010 and the project lost its educator as a result. The loss of income generated by the educator means that the project would need to raise its charges by nearly 30% to £4.50, the cost per child to schools. However, it seeks, with the help of the Area Board, to keep the charge to schools at £3.50 per child (2500 children x £3.50 = £8,750). Therefore, the Board's contribution would equate to a contribution of £1.00 per child. The project does not have any form of annual grant from the LEA, therefore relies on low level fund raising and donations of 'assistance' to trim the cost of running expenses. The project has contacted the Charities Information Bureau (CIB) and is working on submitting a number of applications to various funding bodies. Reserves held cover mobile classroom replacement, each having a life span of 10 years, costing £70,000 each. The current mobile classroom is 3 years

old, and as the project puts £7,000 per year toward replacement, £21,000 of the £25,000 reserve is committed to this.

- 8.1.8. As well as the LEC's mission to 'work in partnership with schools and engage with others in the community', the project works closely with the Community Safety Partnership and Wiltshire Police in providing the needs of educating children of the dangers of drugs and other addictive substances with the joint aim of significantly reducing any associated crime and anti-social behaviour in the community.
- 8.1.9. The project will promote equality by offering their services to children aged between 4 and 11, including children with special needs.
- 8.1.10. A decision not to fund this application would mean the charge to schools would have to increase at a time when budgets are being reduced, and would potentially affect those schools in areas where this kind of project is most needed.

<b>Appendices:</b>	<b>Appendix 1 Grant application – Life Education Centres</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 or 01794 341028 E-mail: <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a>
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Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form. PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Life Education Centres (Wiltshire) Ltd		
Contact name	Tony Llewellyn		
Contact address	35 Keats Close, Wotton Bassett, Wiltshire, SN4 8HH		
Contact number	01793 852095	e-mail	ap.llewellyn@gmail.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/>  Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name - see section 3 of the grants pack)	Salisbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	We are part of a national charity that delivers an educational programme to primary school children on forming healthy living lifestyles choices. The programmes include the issues of illegal & legal drugs, substance & alcohol misuse, tackling the difficulties of peer pressure & bullying.
Where will your project take place?	Salisbury schools, primary, junior & infant
When will your project take place?	January to July 2011
How many people will benefit from your project?	2500 Children, plus parents & carers
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	By educating children on the effects of taking drugs & alcohol it will reduce anti-social behaviour, associated crime & help build healthy lifestyles  4/6/9

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Educating children at an early age should reduce their dependency on drugs & alcohol thus reducing the associated crime & anti-social behaviour. Our education programmes also provide children with information to enable them to make informed choices on healthy living lifestyles

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**LEC (Wiltshire) is part of a National Charity (Coram Life Education) that works closely with primary schools to encourage children to be aware of themselves through programmes which focus on building positive attitudes. The LEC programmes support the objectives set out in the National Framework for PSHE & Citizenship & were recognised in OFSTED 2002 Reports for delivering effective drug education to schools. LEC has been operating in Wiltshire since 1997 following the monies raised by the Mayor of Salisbury 1995/1996 and operated by Wiltshire County Council, since 2002 the service has been run by a local charity/trust of volunteers. Many local schools already benefit from regular visits of our mobile classroom, Teachers, school governors, parents & carers are encouraged to call into the mobile when visiting the schools to enhance their understanding of the subjects discussed.**

**Any other information about your project.**

Until July 2010 we have been in partnership with Wiltshire Council who provided a part time educator, however due to budget cuts this has been withdrawn. This will inevitably cause us financial difficulties without further funding from other sources.

We also work closely with the Community Safety Partnership & The Police in providing the needs of educating children on these difficult subjects.

### 3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to charge schools, we also receive good support from local Rotary Clubs & Trusts & we will continue to apply for any available grants.

If you were not awarded the full amount requested, what would be the impact on your project?

We could continue to provide our service to schools but our charge would have to increase at a time when budgets are being reduced, any grant would help keep our charge stable. Without the grant some schools would be unable to afford the visit, these schools tend to be in areas where it is most needed.

How will you know whether your project has made a difference in the community?

Following every visit to a school we request a feedback form be completed giving us an indication on the effectiveness of programmes & delivery, nearly all forms returned show 100% satisfaction & many schools request a return call confirming the effectiveness & need.

We have undertaken an evaluation working with children & their parents/carers on their understanding of the issues before & after our visit & it has shown real improvement of their knowledge & awareness.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes  No

To who have you applied for funding for this project (other than Wiltshire Council)?

Rotary & Lion Clubs plus numerous trusts & organisations taken from the C.I.B. website

Have you been successful?

Yes  No



<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p>Yes <input checked="" type="checkbox"/>      No <input type="checkbox"/></p> <p>Depending on the area of schools we are visiting</p>
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<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p>Yes <input type="checkbox"/>      No <input checked="" type="checkbox"/></p>
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**4 - Information relating to your last annual accounts (if applicable)**

Year ending:	Month: March	Year: 2010
A - Total income:	£51,252	
B - Minus total expenditure:	£44,847	
Surplus/deficit for year: (A minus B)	£6,405	
Free reserves held:	£25,084	

**5 - Financial information**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
2500 children @ £4.50	£11,250	Own fundraising/reserves	£
	£		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£	2500 children @ £3.50 (charged)	£8,750
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£11,250</b>	<b>Total Project Income</b>	<b>£8,750</b>

<b>Total project income B</b>	£8,750
<b>Total project expenditure A</b>	£11,250
<b>Project shortfall A – B</b>	£2,500
<b>Award sought from Wiltshire Council Area Board</b>	£2,500
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	HSBC
<b>Please give the title name of the organisations' bank account e.g. current</b>	Life Education Centre (Wiltshire) Ltd

**6 – Supporting information – Please enclose the following documentation**

**Enclosed (please tick)**

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Working through the programme the children are encouraged to be aware of themselves & other people & they acquire a range of strategies in the event of peer/influence pressure, we provide a ramp so access is possible to all, we offer our services to all schools including children with special needs.

**b) How does your project work to promote inclusion, participation and good community relations?**

We work closely with community support workers & by educating children at an early age it is hoped their temptation to drugs & alcohol will be significantly reduced thus lowering any associated crime & anti-social behaviour in the community/

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Tony Llewellyn

Date: 09/10/2010

Position in organisation: Vice Chairman/ Secretary

Please return your completed application to the appropriate Area Board Locality Team

## SALISBURY AREA BOARD Forward Plan

ITEM 16

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other items/events (provisional)
20 Jan 2011	St Francis Church Hall, Beatrice Road, Salisbury	<ul style="list-style-type: none"> <li>• <b>Presentation on Community Plan</b></li> <li>• Arts Funding</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Cllr Dick Tonge (Highways and Transport)	<ul style="list-style-type: none"> <li>• Results of Leisure review</li> <li>• Budget Consultation</li> <li>• Results of Flooding Consultation</li> <li>• Consultation on Waste Sites</li> <li>• Dog Control Orders</li> <li>• Street Trading</li> <li>• Councillor Code of Conduct</li> <li>• Fairtrade Fortnight</li> </ul>
17 Mar 2011	South Wilts Grammar School for Girls, Stratford Road, Salisbury	<ul style="list-style-type: none"> <li>• <b>The Economy</b></li> <li>• Salisbury Vision</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Cllr Jane Scott OBE (Leader of the Council)	
12 May 2011	The Alamein Suite, City Hall, Salisbury	<ul style="list-style-type: none"> <li>•</li> </ul> <p>Standard items including Updates and Community Area Grants</p>		

Community Area Manager: Marianna Dodd ([marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk))  
 Democratic Services Officer: James Hazlewood ([james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk))  
 Service Director: Stephanie Denovan ([stephanie.denovan@wiltshire.gov.uk](mailto:stephanie.denovan@wiltshire.gov.uk))

Updated: 19 November 2010

